



Space Coast Regional Chapter of the Florida Master Naturalist Program  
Officers' Meeting  
February 1, 2017 4:30 - 5:30 p.m.  
Riverwalk Nature Center, 5355 US Hwy 1, Rockledge, FL 32955

Officers Present:

Bert Alm- President  
CJ Jones - President-Elect  
Karen Rann - Secretary  
Kerri Lubeski - Secretary

Facilitators Present:

Holly Abeels - Florida Sea Grant Extension Agent  
Brandon Smith - Environmental Program Supervisor

4:30 p.m. Call to Order from Bert

**Old Business**

Minutes of Last Meeting:

Kerri motioned to approve January meeting minutes. Minutes approved.

Financial Report:

Account balance as of January 31, 2017  
Savings Account \$60.05  
Checking Account \$890.74  
Total \$950.79

Membership:

61 members as of January 31, 2017 Karen is going to confirm that 61 is the correct number since three members renewed over PayPal.  
Karen will send a reminder to members to renew their membership. Members have four months to renew and will receive two email reminders that their membership is up for renewal.

## Purchases

1/9/17 Academy Sports 10x10 Canopy \$79.99

1/9/17 Academy Sports 6ft Folding Table \$38.99

1/9/17 Academy Sports Folding Cart \$44.99

Total expense of purchases \$165.86

## Access to checking account:

Karen, Bert and Greg have access to checking account. We need to make sure as we transition officers that we transition the access to the checking account to current officers.

## Status of Standard Operating Procedures:

Cris Wagner has submitted her SOP for her Past-President position. Other BOD will work on writing theirs and submitting them for archiving purposes.

## Status of Outreach Box:

Holly is going to find out how much a table cloth will cost.

Holly updated the items in the Outreach box.

## Nature Explore Classroom at Riverwalk:

Karen met with Brandon Smith, Environmental Program Supervisor for Riverwalk and Cathy Allen who is assisting Brandon with secure grants for Phase 2 of the Nature Explore Classroom at Riverwalk. In order for the Chapter to support securing funds the Chapter has to become Incorporated and write an Article of Incorporations and a write a budget for the Chapter. Brandon and Karen will work on the verbage for the Article of Incorporations.

## **New Business**

### Agenda Items for Winter Quarterly Membership Meeting:

Meeting location: US Fish and Wildlife Service 1339 20<sup>th</sup> Street, Vero Beach, FL

February 9 at 6:30 p.m. – 8:30 p.m.

Reviewed Agenda for Meeting

Greg will confirm meeting space and A/V components with Beth Powell

Holly is going to send out an email reminder and post it on the Chapter's Facebook page.

BOD assigned food and drink items. This brought a discussion of purchasing reusable products for serving food and drinks at Chapter Meetings. We will look into buying such products when the funds are available.

## Outreach:

We are in need of speakers for the Spring Quarterly Meeting.

Kerri will reach out to the City of Titusville to see if anyone can speak about the Coast to Coast bicycle trail.

The Board determined the trip to Crystal River Springs will not take place this season.

Holly is going to create a survey to of our Chapter activities and send it to Members to see what the members are most interested to help determine a priority list.

In an effort to have an activity for the month of February the Board decided to have a social meet up in conjunction with the Enchanted Forest Star Party on Saturday, February 18. The SCRC social would begin at 4:00 p.m. and the Star Party runs from 5 – 10 p.m. Holly will promote the event on the Facebook page.

#### Upcoming FMNP Classes:

The Board identified which classes they could sign up to go and speak about the Chapter.

Freshwater Systems – Orange County – Oakland Nature Preserve, course runs from Jan 20 – Feb 24

Class is held on Friday

Assigned speakers: Bert Alm and C.J. Jones

Conservation Science – Brevard County – Riverwalk Nature Center, course runs March 10 -12.

Class is held on Friday and Saturday

Assigned speakers: TBD

Holly Abeels is teaching this class if there are enough participants

Coastal Systems – Volusia County – Marine Discovery Center, course runs Feb 17 – March 24.

Class is held on Friday

Assigned speakers: Charity Jackson or Bert Alm

Freshwater Systems- Brevard County- Turkey Creek Sanctuary, course runs March 3-25

Class is held on Friday and Saturdays

Assigned speaker: Karen Rann

Upland System – Volusia County – Lyonia Environmental Center,  
course runs Feb 24 – March 31

Class is held on Friday

Assigned speaker: Kerri Lubeski

Coastal Systems – Brevard County – Riverwalk Nature Center

Course runs April 21- May 20

Class is held on Friday and Saturday

Assigned speaker: TBD

Brandon Smith is teaching the class

#### Other Topics:

Board needs to review SCRC website to identify if any content needs to be edited. Any edits need to be submitted to Holly.

Next BOD Meeting, Wednesday, March 1, 4:30 p.m. Riverwalk Nature Center,  
5355 US HWY 1, Rockledge, FL 32955.

Meeting adjourned at 5:45 p.m.