



Space Coast Regional Chapter of the Florida Master Naturalist Program
Officers Meeting

September 9, 2015, 3:00-5:00pm

UF/IFAS Extension Brevard County Office

Officers Present:

Cris Wagner - Past President
Greg Hendricks - President
Bert Alm - President-Elect
Karen Rann - Treasurer
Kerri Lubeski - Secretary
Ivan Green - Committee Member

Facilitators Present: Holly Abeels

Minutes of Last Meeting: August 3, 2015 Meeting minutes were approved with changes that Karen Rann - Treasurer made to the name of the financial institution from Community Credit Union to Space Coast Credit Union so a checking account could be opened.

Old Business:

Chapter Logo, Stickers & Patches -

Patches and stickers arrived. Ivan turned in the receipts to the Treasurer. The BOD approved reimbursement for the stickers in the amount of \$69.23 to Ivan. The reimbursement of patches will be approved at a later BOD meeting. All BOD members and facilitators who paid the additional \$5 for the patch received one and a sticker that is included with the \$15 membership fee.

Greg has the patch and sticker inventory. It was determined that he will send out the Welcome Packet to new members. The Packet includes a welcome letter signed by the chapter president, decal, patch (for those who paid extra \$5), basic and photo waiver, current announcement, and brochure.

Chapter Website, Gmail Account, Facebook, Tumblr, & Flickr -

Holly and Cris have continued to post fun facts and information on the Facebook page. As of 9-9-15 the page has 53 likes and has reached 65 people.

Holly and Cris are monitoring the Gmail account. Holly is checking the Gmail account once a month. In an effort to keep communication and those who reply to emails consistent the Board approved that Holly and Cris will be responsible for replying to Gmail emails.

Banking, Accounts & Membership Application

Karen, Bert, and Greg received their SCCU debit cards. The BOD approved that Karen will be responsible for handling all deposits and charges. Bert and Greg are considered back up card holders and will not be using the card unless Karen cannot perform the task.

Karen purchased business checks out of the SCRC checking account. She also purchased a deposit stamp from her personal funds.

It has been decided that a financial report/bank statement will be attached with the meeting minutes as necessary to reflect any deposits and/or purchases.

Karen is going to keep all signed waivers/consent forms in the file box.

Follow up - Karen is going to look into Federal Department of Agricultural and Consumer Services (FDACS) registration.

Tri-Fold Pamphlet & Membership Application

Ivan has offered to print 100 tri-fold pamphlets for no cost in color for our outreach events. It was determined that the membership form could be printed with black and white to save on printing costs.

Outreach Schedule, News/Activities/ & New Members

Cris is going to put together a bin with items that will be helpful to have on hand as we go to venues and perform outreach presentations.

She is also looking into the cost of a table cloth with the SCRC logo printed on it.

Brandon Smith has extended the offer for us to use the FMNP banner at our events.

Activities & Events Discussion

The dates for the following meetings were approved. Meeting times will be 6 p.m to 8 p.m and locations are TBD.

Fall (2015) Chapter Reception & Meeting - Nov. 5 (Location Cocoa - IFAS office)

Winter General Membership Meeting - Feb. 11, 2016

Spring General Membership Meeting - May 12, 2016

Summer General Membership Meeting - Aug. 11, 2016

Fall (2016) Chapter Reception & Meeting Nov. 10

Monthly BOD Meetings 1st Wednesday of the month

All have been tasked to brainstorm potential guest speakers for the General Membership meeting. Cris is going to reach out to authors Don and Blair Witherington and report back to us at a later date.

Riverfest outreach opportunity - Sept. 26, 2015 - Bert is going to man a table at the festival from 5 p.m. to 8 p.m. Cris will meet up with him to provide him with the bin and materials.

Keep Brevard Beautiful Adopt a Local Area - This idea was presented by Bert. More discussion will take place after the Nov. 5 meeting.

The following Outreach dates were discussed:

Greg - Freshwater Systems in St. Johns - completed on Aug. 20 and considered a success

Cris and Greg - Uplands Systems in Brevard (Oct. 12 - Nov.17) Presentation will be Nov. 2

Greg, Bert, and Karen - Wildlife Monitoring in Brevard (Sept. 11 -19) Presentation will be Sept.19

Kerri - Freshwater Wetlands Systems in Volusia (Sept. 18 - Oct. 23)

Kerri and Karen - Uplands System in Orange (Oct. 2 - Nov. 6) need to contact course instructor and ask if we can present on Oct. 30 to pitch Nov. 5 meeting.

Greg and Bert - Coastal Systems in Volusia (Oct. 16 - Nov. 20) Greg will make contact with course instructor to present on Oct. 30 to pitch Nov. 5 meeting

Bert, Ivan, Greg, and Cris - FMNP Regional Meet up in Key Largo (Oct. 16 -17)

Educational Excursions -

Archbold Biological Station camp out is planned for Feb 19 -20, 2016. Greg found out that the minimum number of people needed is 10. The final headcount is due 14 days prior.

As people sign up and pay for the trip Karen suggested putting those funds into the SCRC savings account and transfer to the checking out when the payment is due as to not cause any balance confusion.

New Business:

Chapter Reception - Nov. 5, 2015

Program Agenda - Greg drafted the agenda. It was determined that we will add Linda Seals, UF IFAS Director to the Introductions and remove the Litter Quitter program from the agenda to allow more time for brainstorming ideas from attendees. Greg will revise and send out another draft.

Supplies and Material - Holly has confirmed that we could use IFAS easel pads, markers and projector for the meeting. We are also looking into making name tags for Board members and registered guests. Greg brought in a sample that we approved. We are looking into supply and cost of making them.

Food and Drink - Kerri is going to make a sign-up of food and beverages. This is going to be potluck style

To-Do List - Kerri is going to make a sign-up sheet for things we need for the Nov. 5 meeting.

Cris's Social - Sunday, November 8, 2015 at Cris's house, a social afternoon, potluck style to celebrate the success of the Nov. 5 meeting.

Update Next Meeting -

Next BOD meeting is Wednesday, October 7, 2015 from 3 - 5 p.m. at the University of Florida IFAS Extension Brevard County 3695 Lake Drive, Cocoa FL 32926

Greg will not be present, Bert will conduct the meeting.

5:00 p.m. Meeting Adjourned