



Space Coast Regional Chapter of the Florida Master Naturalist Program
Officers Meeting
December 2, 3:00-5:00pm
UF/IFAS Extension Brevard County Office

Officers Present:

Greg Hendricks - President
Cris Wagner - Past President
Karen Rann - Treasurer
Kerri Lubeski - Secretary
Ivan Green - Committee Member

Facilitators Present: Brandon Smith - Environmental Program Supervisor - Riverwalk Nature Center

Minutes of Last Meeting: November 4, 2015 Meeting minutes were approved.

Old Business:

Financial Report

Karen reported that we have \$395.97 in the operating account.
We found out in order to obtain a 501 C3 status there is a \$400.00 application fee.
Motion was approved to spend approximately \$87.00 for Incorporation on SunBiz. This is the first step for applying for a 501 C3. We are also looking into applying for Sales Tax exemption.

Follow-up needs to Nov. 5th Inaugural Meeting

Chris Eley and Dr. Marty Main offered to match our scholarship donations.
Action Item - We need to develop criteria for awarding scholarships. Cris will start to draft requirements for scholarship applicants.

Ideas that we brainstormed at this meeting:

- written essay with a minimum amount of words
- ask for annual income of possible recipient on scholarship application

- Greg will reach out to Pinellas County Regional Chapter to see what they require for their scholarship program
- one requirement will be for the awardee to complete one class or they will be responsible for reimbursing the cost

Ocean, Reefs, & Beach Festival Plans & Needs (Dec. 5th)

7:30 a.m set up - Cris and Karen

The event is 10 - 5

Cris e-mailed a reminder to the volunteers who signed up to man the table on November 29.

Draft Itinerary for Archbold Field Excursion

We reviewed draft agenda

Registration and payment is due by February 1.

Maximum of 28 participants and a minimum of 10 participants.

New Business:

Distribute all Member's List

Karen created an updated list and provided a hard copy.

Action Item - Karen will add email addresses and send it as a PDF

Discuss Format for the All Committee's Meeting - January 14

6:30 Opening Remarks - Greg Hendricks

6:45 - 7:45 Committee Breakout Sessions Lead by the following BOD Members

- Activities and Events Committee - Bert Alm
- Education and Outreach Committee - Kerri Lubeski
- Awards and Recognition Committee - Cris Wagner
- Membership Committee - Karen Rann
- Fundraising Committee- Ivan Green

7:45 Committee Reports - New Committee Chairs

8:30 Closing Remarks and Adjourn Meeting - Greg Hendricks

Volunteer Resource

Action Item - We need to develop a list of places that need volunteers to fulfill the "what now" after the Reception Meeting. Goal is to have a list by February in time for SCRC General Membership Meeting

Personalized Embroidered Shirts (Source, Cost etc.)

Ivan will get more information

Two places to get more information is Robin's Nest and Magic Dove.

5:00 p.m. Meeting Adjourn

Next Meeting January 6, 2016 3:00 p.m.