



Space Coast Regional Chapter of the Florida Master Naturalist Program
Officers' Meeting

December 7, 2016 3:00-4:30pm

UF IFAS Extension Brevard County, 3695 Lake Drive, Cocoa, FL 32926

Officers Present:

Greg Hendricks - President

Karen Rann – Treasurer

Cris Wagner – Past-President

CJ Jones – President-Elect for 2017

Facilitators Present:

Holly Abeels – Florida Sea Grant Extension Agent

Brandon Smith – Environmental Program Supervisor

Meeting start at 3:05pm

Welcome to President-Elect CJ Jones and Secretary Kerri Lubeski.

Talk about rescheduling time for BOD meeting to accommodate all board members. Try to keep Wednesdays since that works for CJ but talk with Kerri about what time might work for her and the rest of board. Keep in mind that Holly can only work until 5:30pm on Wednesday evenings. Could change location to Riverwalk Nature Center which closes at 6pm.

Old Business

Minutes of Last Meeting:

Karen motioned to accept November meeting minutes. Minutes approved.

Financial Report:

Account balance as of 11-30-16

Savings Account \$59.05

Checking Account \$951.60

Total \$1,010.65

Membership:

61 members as of December 7, 2016. All members who started their membership in November 2015 have received a notice to renew and each month members will receive a notice of renewal. Karen will send out December renewals. After 2 attempts and 4 months, a member who hasn't renewed will be dropped.

Jim Highams email keeps getting sent back, Karen has called him but haven't heard back yet.

Scholarships:

Scholarship application and rubric worked excellent and will continue to use for future scholarships.

Standard Operating Procedures:

Each BOD member should write a paragraph, bulleted list of items of tasks that they do for the Chapter and include items that they have done through the past year. These will be used as Standard Operating Procedures for future board members. Send to Holly by December 31, 2016 and she will place in google docs under our Gmail.

Outreach Box:

Karen will go to Walmart and buy supplies for outreach booth using our tax exempt form: folding cart, pop-up canopy, folding table all colored blue.

Holly will talk to Diana about tablecloth with SCRC logo and UF/IFAS Extension logo.

Holly will go through outreach box and organize flyers and take out stuff that is no longer needed.

New Business

Facilitator's Report:

Present to Cris Wagner Certificate of Appreciation.

Outreach Events:

Suggestion – the person breaking down booth at the outreach event would email Holly count of adults/youth reached at the event, list of items that need to be replenished, and any other needs.

Pioneer Day's at Sam's House at Pine Island, February 11th – will ask Kerri about being lead for event. Holly will put up on SignUpGenius.

Pelican Island Wildlife Festival, March 18th – Karen will be lead and put up on SignUpGenius.

Environmental Learning Festival EcoFest, in early March – Cris will look into it

Lagoonacy in April – will wait to hear on dates through email

Earth Day at NASA in April – Holly will coordinate

Enchanted Forest Earth Day in April – Greg will coordinate

FMSEA annual conference, May 6th in St Augustine – Karen Tobi or Michelle West might be interested in coordinating.

Chapter Activities and Events:

Enchanted Forest Scrub to Swamp Hike on December 10th. About 5-6 people are signed up.

Sea Camp 2017. Maybe think of MarineLab Environmental Education in Key Largo. They do a teacher workshop, 4 days for \$626 or 5 day for \$795. Greg will follow up and discuss possibility of June.

Brandon mentioned Pigeon Key that has a biological station as well and thinks it might have cost \$800. White Oak Plantation in Yulee \$175 for 3 day.

Greg will contact Vince Lamb about Fakahatchee Strand trip possibly in February. Karen will ask him about forwarding a Forever Florida camping and horseback riding trip to Forever Florida that he is organizing.

Brandon will contact Crystal River about boat tour in river and possibly to sponge area in January.

Bert will look into Indigo Conservation Center and Central Florida Zoo as well.

Peace River searching for sharks teeth – February, March, or April, on Cris' bucket list. Greg will ask Shannon Carnevale about potential trip.

Next BOD Meeting January 4, 2017, 3:00pm (unless BOD decides on a different start time) location at the Cocoa IFAS Extension Office.

Meeting adjourned at 4:30pm.