



Registering for an event

These instructions are for youth who are enrolled as a 4-H member in 4-H online.

If you are enrolled as a 4-H member, you must have an approved enrollment meaning your 4-H membership fee has been paid.

4-H Online 2.0

You can access 4-H Online 2.0 by navigating to <u>v2.4honline.com</u> through the following browsers on your computer and mobile devices. For the best experience, make sure your browser is up to date.

- Chrome
- Firefox
- Microsoft Edge
- Safari

Please note, Internet Explorer is not a compatible browser with 4-H Online.

ADA Compliant

ADA compliant features are available if needed. Click the icon in lower left section of the homepage for options.

Registering for an event

NOTE: To register for an event, youth member and adult volunteer enrollments must be fully approved. This means that for youth members, the Florida 4-H Membership Fee has been paid and the county 4-H office has approved the enrollment. For adult volunteers, this means that you have been fully screened, completed the OYCS training, and the county 4-H office has approved the enrollment.

- 1. Go to http://v2.4honline.com.
 - Login with your account information.
 - Forgot your password? Click Forgot Password
- 2. Click Member List in the navigation menu found on the left hand side of the browser.
- 3. Select the youth member or adult that you wish to register for an event by clicking *View* next to their name.
- 4. Click Events
- 5. Click Register for an Event
 - **NOTE:** 4-H online will only show you events that members or adults in your family are eligible to register for.
- 6. Select the event you wish to register for by clicking on the Event Name and clicking Next
- 7. Select your *Registration Type* by clicking on it and then clicking *Start Registration*
 - **NOTE**: if there are no registration types available, the member or adult is not eligible to attend the event.
- 8. Continue through the process as prompted.





Registration Emails

- You will receive an email confirming your registration was submitted.
- You will receive a second email, when a registration has been approved by the county 4-H office. (if applicable to the event)
- If there is an issue with registration, the county 4-H office may send the email back with instructions how to correct the issue. You will receive an e-mail if this happens.

Assistance, Questions and Reporting Issues

Assistance or Questions about Enrollments, Clubs and County Programs Contact your county 4-H Office.

System Issues

E-mail m.olson@ufl.edu

Be sure to include your contact information, the member's name, 4-H county and specific issue that you are encountering with 4-H online.