



Osceola County 4-H Poultry Record Book 2023/2024

Circle One: Junior (8-10)	Intermediate (11-13)	Senior (14-18)
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Name: _____ **Age (September 1)** _____

Club _____

Years in Poultry Project including this year _____

Breed of Poultry _____

I personally prepared this report, and it is a true record of my 4-H project.

Approval of this report

4-H Member Signature: _____ **Date:** _____

Parents or Guardian Signature: _____ **Date:** _____

Leader Name: _____ **Date:** _____



OSCEOLA 4-H PROJECT REPORT

4-H PHOTO PAGE

(First item inside front cover of each green 4-H folder)

PASTE YOUR PICTURE HERE

NAME _____ **4-H AGE** _____ **BIRTH DATE** _____
(By Sept.1 Current 4-H Year)

CLUB NAME _____ **YEARS IN 4-H** _____

AGE DIVISION: (4-H Age – by September 1 of current 4-H Year):

Please mark

one: JUNIOR (8-10)

INTERMEDIATE (11-13)

SENIOR

(14-18)

My 4-H Project Area is _____

(Example: Rabbit, Clothing, Food & Nutrition, Lamb, Woodworking, etc.)

How many years have you done this project (including this year)? _____

CHECKLIST:

PHOTO PAGE	
PROJECT RECORD BOOK INCLUDING FINANCIAL SUMMARY PAGE	
PROJECT BOOK and/or COUNTY ACTIVITY CERTIFICATES (w/ Agent signature)	
PROJECT STORY	
PROJECT PHOTOS	
CERTIFICATES—Leadership, Citizenship, Demo/Talk, Community Service (club level)	

Project Attachments

1. Make sure you have your Photo Page (use any clear photo of yourself) as the first page of your report.
2. Poultry Record Book with Financial Summary should be filled out completely. **BE SURE YOU ARE USING THE CORRECT FINANCIAL SUMMARY FOR POULTRY.**
3. Project Book: Attach project book with completed six activities or certificates for interactive activities and workshops, approved by a County Agent as evidence of your project accomplishments. If the book will not fit in green cover, rubber band together. An activity form can also be used to show proof of the activity. See Activities Below.
4. Project Story: Create a story of some of your project experiences.
 - Tell about an enjoyable experience during this project year (1 point)
 - Tell about a difficult experience this project year (1 point)
 - Share at least one thing you learned (1 point)
 - Share at least one thing you will do differently next time (1 point)
 - Share something unique about this project or your 4-H year (1 point)
 - Share what you did after the Osceola County Fair (2 points)
 - Your story should be long enough to cover the work you have done in this project during the 4-H year. Minimum 1 page length for Juniors, neatly handwritten or typed or minimum 2-3 pages length for Intermediates and Seniors, neatly handwritten or typed. Write on only one side of paper. (1 point)
 - Be sure to have an introduction, body and conclusion (1 point)
 - Spelling and grammar (1 point)
5. Project Pictures: Minimum requirement is to include three photos of your project work showing you and your project at the **beginning, middle** (work being done during your project), and **end**; include a caption telling what you are doing in the picture and the date. An automatic 3 points off if any captions or dates are missing. Make sure that you are in the pictures.

You must have a minimum of three (3) and a maximum of twenty (20) pictures. If not, automatic one point off. Flat stickers are acceptable, but do not include bulky scrapbooking accessories! No photo collages. No 3-D items.

You may also include pictures of you helping others in your citizenship and leadership activities. This does not count towards the limits on your numbers of photo
(3 - minimum, 20 - maximum).

Do not put pages in plastic sleeves, as the judges may want to make notes on your pages. Certificates or other non-graded pages are okay for sleeves. Add to end of Project Report.

WHY KEEP RECORDS

- To have an account of all of your 4-H accomplishments in one place.
- Records point up the advantages and disadvantages of projects.
- They reflect your interest as a 4-H Club Member.
- Records show self-improvement and service to others.
- Records are valuable for publicity.
- To show others what you have done.
- To train yourself for future work.
- To qualify for camp, Congress, contests, and awards.

GENERAL RULES FOR 4-H CLUB MEMBERS

- 1) The minimum age of a 4-H'er is 5 years old and the maximum age for a 4-H'er is 18 years old, or completion of high school, whichever comes first. ***Membership age of youth participation is determined by the youth's age as of September 1 of the current program year.
- 2) Should do as much of the work themselves as possible.
- 3) Must complete the record books as instructed.
- 4) Records must be up to date for camps and 4-H Congress/4-H University.
- 5) Members must write a story of year's work in record books.
- 6) Should attend all meetings and as many county events as possible.
- 7) Take or send record books to County Extension Agent when requested.
- 8) All members should make exhibits and give demonstrations.
- 9) Green Project Report covers may be purchased online thru <https://shop4-h.org>

HOW TO KEEP THIS POULTRY RECORD

1. At start of project:
 - a) **The first thing you should do is to study and read through this record book carefully.**
 - b) Fill in cover page. **Mark off the checklist AFTER you verify each part is in your record book.**
 - c) Fill in figures under “beginning of record” at top of Page 14.
 - d) Fill in information under “day-old chicks started” (Page 14) when you purchase or start baby chicks.
 - e) List all feed and other expenses to date on Page 15.
2. Each time you buy or are given feed, medicines or equipment, be sure to enter it in the record under expenses (Page 15).
3. Each time you sell or use items on the farm such as any eggs, chickens, manure, etc., be sure to enter it under receipts (Page 16).
4. Be sure to enter any fair premiums and any donations under receipts on Page 16.
5. At close of project:
 - a) Fill in figures under “close of record” at top of Page 17. This includes all expenses on Page 15 and receipts on Page 16.
 - b) Be sure to depreciate by 10% in the equipment section on Page 17.
 - c) Fill in Financial Statement on Page 18.
 - d) Be sure to write a story about you and your poultry project.
 - e) Don't forget your photos. Make sure the photos are dated and have a description.

HELPFUL HINTS

Read all you can about the type of birds you are raising. Study your birds, watch how they grow, try to find out which feed gives best results. Learn how to condition your birds and then show them at Poultry Shows and Exhibits. Learn how to select, exhibit and judge eggs.

*******Double check and triple check your math figures.
Check your spelling too.**

****Don't forget to depreciate equipment at the end of the project (see page 13 for explanation) animals would be at the resale value (this is what it would be if you sold your animal at market).**

Section 1: Project Plans and Goals

✿ **Goals are your plans for the year. They should be specific, measurable, achievable, realistic, and timely (S.M.A.R.T.)**

A goal is a statement that reflects something you aim to accomplish within your project.

S=specific, M=measurable, A=achievable R= relevant, and

T=Timely Please fill in the following statements about your project goals for the year.

This is what I want to learn this year (choose two project goals):

1. _____

2. _____

Member Signature: _____ Date: _____

This is what my leader/adult agreed to help me do:

Leader/Adult Signature: _____ Date: _____

Section 2: Project Overview

4-H Presentations

List your 4-H Presentations (demonstrations, speeches, and illustrated talks). This is an opportunity to tell others about your 4-H project.

Some examples of places that 4-H Presentations can be done are at 4-H club meetings, County Events, District Events, school, etc. **Presentations should not occur at home. If your club meets at your home, write club meeting as the location.**

Requirements:

- Juniors: 1 presentation, **MUST** be project related.
- Intermediates: 2 presentations, 1 **MUST** be project related.
- Seniors: 3 presentations, 1 **MUST** be project related.

Three points will automatically be deducted if **NO** presentation is listed in project area.

Date	Presentation Title	Location
EXP. 04/31/23	Different Dog Breeds	Osceola County Extension, 4-H County Events

4-H Exhibits

List your exhibits. Exhibits are an opportunity for you to show what you learned in your 4-H project. This may be done by exhibiting something in the fair (for example showing your animal, participating in Fashion Revue, game board, tabletop, youth exhibits), at school or in the community.

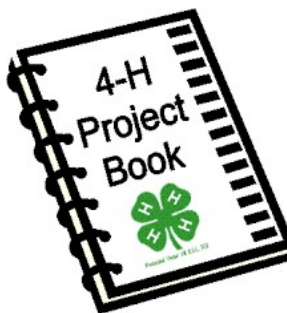
Requirements:

- Juniors: 1 Exhibit, MUST be project related.
- Intermediates & Seniors: 2 Exhibits, 1 MUST be project related.

Two points will automatically be deducted if NO exhibit is listed in project area.

Date	Project Area/ Type of Exhibit	Location
EXP. 02/16/23	Dog project/ Game board on dog breeds	Osceola County Fair

***Examples: Showing your animal, a poster, recycled craft, club haybale, or even a photo are all examples of an exhibit.**



Leadership

List your leadership activities. Leadership is defined as any time when you teach or lead others. For example: camp counselor, club officer, show others how to groom an animal, Farm City Ambassador, etc. Keep in mind that sometimes a demonstration can be considered leadership. This is only if the audience is also doing the task at the same time. Remember, an activity can only be listed once. If it is listed as a demonstration, it cannot be listed for leadership.

Requirements:

- Juniors & Intermediates: 2 Leadership Activities, 1 should be project related.
- Seniors: 4 Leadership Activities, 1 should be project related.

Date	Description of Activity	Your Role
EXP. 12/16/22	Club President	President

Examples: Led the pledges at 4-H meeting, taught rabbit care at a different 4-H club, Buddy as a member of Best Buddies, Secretary of 4-H Club, etc.

Citizenship/Community Service

Citizenship and community service is anytime you have helped others. Did you help someone out? Did you donate something? Did you help the environment?

Requirements:

- Juniors & Intermediates: 2 Citizenship/Community Service Activities
- Seniors: 4 Citizenship/Community Service Activities

Date	Description of Activity	Your Role
EXP. 02/16/23	Donated canned goods to Osceola Council on Aging	Collected can goods from community

Examples: help pick-up litter, donated old show shirt to a 4-H member.

Awards and Recognition

These are accomplishments within the project area.

Date	Topic/Location	Placement/Amount
2/18/14	4-H Dog Show/ Osceola County Fair	3rd place/ \$10

Knowledge and Skills, I Gained

There are many things to learn in 4-H. Check each item below that you learned or improved on in 4-H during the past year.

I learned or improved my ability to...

HEAD (*Independence*)

- try something new
- set goals for myself
- plan a project
- keep myself organized
- keep track of finances
- keep records of my work
- gain knowledge of my project
- get more information about something I am interested in
- use resources wisely
- participate in a business meeting
- run a business meeting
- make wise choices and decisions
- solve problems
- learn from my mistakes
- understand that it's ok to change my mind if I need to
- pay attention to instructions

HEART (*Belonging*)

- speak confidently in front of a group
- give a public presentation
- share my feelings or point of view
- make myself understood without bullying or being loud
- listen to other people
- respect someone else's feelings
- resolve differences of opinion
- appreciate my cultural heritage
- accept people who are different from me
- get along with other kids
- make others feel welcome
- stand up for others
- make new friends
- appreciate the importance of friendships in my life

HANDS (*Generosity*)

- work with others
- work within a group
- work within a committee
- work with adults
- get past differences to reach a goal
- help others to succeed
- make something with my hands
- explore a career interest
- follow directions
- lead others
- find ways to make a positive contribution to society
- understand the importance of community service
- see that my efforts can make a difference
- take the initiative to start something on my own

HEALTH (*Mastery*)

- understand my strengths and weaknesses
- finish something I started
- be proud of my accomplishments
- accept change
- see that my character can affect a situation
- take responsibility for my own words and actions
- deal with winning and losing gracefully
- be careful and practice safety
- appreciate the importance of good health
- stay healthy
- feel good about myself

Other:

PROJECT INVENTORY

List all equipment and assets you had at the beginning of the project. After listing existing inventory, you should also list those items you purchased this year. **List items you will keep past the end of this project on this page only** (inventory examples include clippers, feeders, waters, cages, etc.) **DO NOT** list expendable items such as shampoo, etc. **The current year begins with the purchase of your animal or Sept. 1st of the current 4-H year (for ongoing projects). Project ends with either sale/death of animal or when the record book is turned into 4-H for judging.**

NOTES FOR PROJECT INVENTORY

Project Year - Based on a calendar year. Current project year is same year as current Fair year.

Date Acquired - List the date (mm/dd/yy) you obtained this item, on items older than one year, list only the year.

Purchase Cost or Value - What did this item cost when you obtained it? (Fair market value)

Value at Beginning of Project - Same as the purchase cost of items bought during the current calendar year. On items from previous years this will be the value from last year's ending inventory (the depreciated value of 10% of the purchase cost per project year).

Depreciation of 10% - This will be 10%, per calendar year, of the original purchase cost for the items you will still have at the end of the project. This includes items you had at the beginning of the project as well as items purchased during the current calendar year. Depreciation is the loss in value of your assets and is an expense.

Value at the End of the Project - This is the value at the beginning of the project minus the depreciation.

Examples: Items Description	Date Acquired	Purchase Cost or Value	Value at beginning of project	Depreciation (10% of purchase cost, for this calendar year)	Value at end of project
			ENTER THESE FIGURES PAGE 6 UNDER THE VALUE		ENTER THESE FIGURES PAGE 10 UNDER THE VALUE
Rope	Purchased 4 years ago	\$7.30	(Depreciated 10% for 3 years) \$5.11	\$0.73	\$4.38
Comb	Purchased 3 years ago	\$19.60	(Depreciated 10% for 2 years) \$15.68	\$1.96	\$13.72
Brush	Purchased Previous Calendar Year	\$5.85	(Depreciated 10% for 1 year) \$5.27	\$0.58	\$4.69
Bucket	Purchased Current Calendar Year	\$9.10	(No Previous Depreciation - purchased current calendar year) \$9.10	\$.91	\$8.19
Total Depreciation*			\$4.18		
Value of Project Assets			\$30.98		

BEGINNING INVENTORY

Stock and Equipment	Beginning of Record	
	List How Many on Hand at Beginning of Project	Total Value
Hens		\$
Pullets		
Males for Breeding		
Birds for Meat (broilers)*		
Chicks under 8 weeks old		
Total (Stock)		(A) \$
Pen/Housing-Coop/Nesting Box		\$
Feeders		
Waterers		
Miscellaneous ***List***		
Total (Equipment)		(B) \$

***Miscellaneous equipment would include things like – show box, meds not used, heat lamps, items in your show box.

Value on livestock is the amount of money you would get if you sold your stock. **EVERYTHING HAS A VALUE.** Value of equipment is the amount of money paid less depreciation (see Explanation’s page 13) or what you would be able to sell it for.

Remember: Chicks are under 8 weeks Pullets are from 8 weeks to 1 year old Hens are 1 year old and older

*Birds for Meat are typically roosters not being kept for breeding. They are normally sold or consumed.

DAY-OLD CHICKS STARTED

DATE	BREED AND VARIETY	NUMBER STARTED	NUMBER RAISED
	TOTAL		

Did you have any losses this year? _____

How many? _____

ENDING INVENTORY

Livestock	Close of Record	
	List How Many	Total Value
Hens		\$
Pullets		
Males for Breeding		
Birds for Meat (broilers)		
Chicks under 8 weeks old		
Total (Stock)		(I) \$

**Animal value is based on what you can sell your animal for.

Equipment	How Many	Beginning Value	Less Depreciation 10%	Total Value of Equipment
Pen/Housing-Coop/Nesting Box				
Feeders				
Waterers				
Miscellaneous ***List***				
Total (Equipment)				(J) \$

*******BE SURE TO DEPRECIATE YOUR INVENTORY BY 10% (SEE TERMS AND EXPLANATION PAGE 13)**

HEALTH RECORD

This should include a record of any health-related activities (de-worm, vaccinate, or use of veterinarian services for any other reason). This should include what you used, how much you used, and what you used it for. **If animal is healthy throughout the project, make note of that. NPIP Testing if Completed should be included.**

Date	Description of activity	Product used	Dosage	Withdrawal Time

FINANCIAL STATEMENT
(To be filled in at close of record)

EXPENSES

Value of stock on hand at beginning	(A) Page 13	\$ _____
Value of equipment on hand at beginning	(B) Page 13	_____
Cost of feed, equipment, medicines, etc.	(E) Page 14	_____
	Total Expenses	\$ _____
	Add (A)+(B)+(E)	

RECEIPTS (INCOME)

Value of stock on hand at close	(I) Page 16	\$ _____
Value of equipment on hand at close	(J) Page 16	_____
Receipts poultry, eggs, manure, etc., sold or used	(F) Page 15	_____
	Total Receipts (Income)	\$ _____
	Add (I)+(J)+(F)	

*****If receipts is higher than expenses – it is a profit.
***If expenses are higher than receipts – it is a loss.**

Total Receipts (from above)	\$	_____
Total Expenses (from above)	\$	_____
Receipts Minus Expenses		
IS THIS A PROFIT OR A LOSS?		
Plus means a profit	\$	_____
Minus means a loss	\$	_____

This is a true record of my project.

Signed _____
Club Member

4-H Project Book/ Activities

Please list the six activities you completed in your 4-H project area. If activities were completed in group setting, please attach certificates with County Agent signature. There must be at least six activities—these can be within the book, activity certificates or a combination of book and activity certificates. Typically, an activity in the book is two pages. Answer all questions in the activity book. Failure to answer all questions will result in .25 points deducted for JR/INT and .50 points deducted for SR.

NEW-An Activity Form needs to be completed for:

- a workshop (if no certificate was given)
- a show that was not put on by 4-H/KVLS
- any activity completed outside of the record book

The purpose of the activity sheet is to share what you learned. A form is included.

Examples:

Activity Title	Date	Page #/Certificate/Activity Wks
Furry Future	10/1/22	Pg. 6-7
So, You Think a Goat is for You	10/5/22	Pg. 6-7
Workshop	10/8/22	Activity Form and Certificate

Activity Title	Date	Page #/Certificate/Activity Wks
1.		
2.		
3.		
4.		
5.		
6.		



Osceola County 4-H Record Book Activity Form

(ONLY USE IF YOU DO NOT HAVE PROOF OF WORK-CERTIFICATE,
ACTIVITY PAGES, ETC.)

Date: _____

Place of activity: _____

What activity did you complete (Title)?

What did you learn?

How did this activity help you with your project?

Additional Project Attachments

ALL project attachments should be completed in the exhibitor's handwriting. Project Story is allowed to be typed (12pt font; choose Arial or Times New Roman, double-spaced lines).

- Project Book/Activities: Attach project book with completed six activities, certificates for interactive activities and workshops, and/or activity forms. If the book will not fit in green cover, rubberband together.
- Project Story: Create a story of your project experiences. Pay attention to requirements for each age division. In your story, answer the following questions:

Juniors:

- What new thing(s) did you learn about your project?
- What was enjoyable this year?
- What was unique about your project this year?
- What did you do at/after the fair?

Intermediates:

- What new thing(s) did you learn about your project?
- Did you meet your goals? What plans or goals do you have for next year?
- What problems did you have and how did you overcome them?
- What would you do differently next time?
- What did you do at/after the fair?

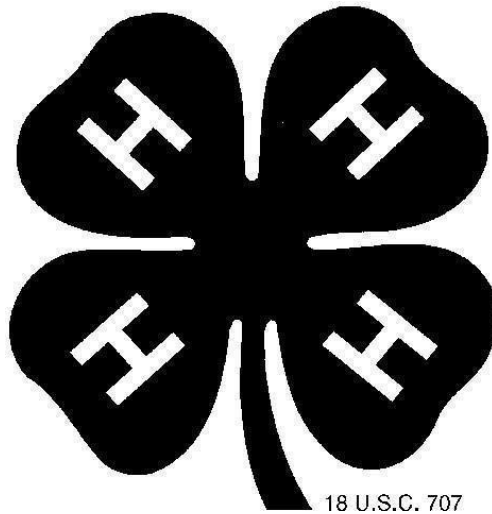
Seniors:

- What new thing(s) did you learn about your project?
- Did you meet your goals? What plans or goals do you have for next year?
- What problems did you have and how did you overcome them?
- What would you do differently next time?
- What were your accomplishments?
- What did you do at/after the fair?

All project stories can be typed or handwritten. Please only type or handwrite on one side of the paper. The story should be long enough to cover the work that you have done in the project. Make sure to have a beginning, middle and an end.

- Project Pictures: Attach 3-20 photos of your project work with captions and dates. EXPLAIN what you are doing in the picture and include the date. An automatic 3 points off if any captions or dates are missing.

Show progress of you and your project. Include a beginning, middle and end. Pictures should not be selfies. You need to be in the photos, and you need to be doing something project related. You may also include pictures of you helping others in your citizenship and leadership activities. This does not count towards the limits on your numbers of photo (3 minimum, 20 maximum). These also do not count toward your project photos (unless the activity directly relates to your project). You may include club award certificates, if applicable, in this section. Flat stickers are acceptable, but do not include bulky scrapbook accessories! Digital photo collages are acceptable (4 photos max per page). No 3-D items.



This document, **Osceola County 4-H Poultry Record Book**, was compiled by Osceola County 4-H, August 1, 2023.

Credits:

Author Unknown. (Revised August 1, 2003). **Florida State Fair Youth Livestock General Record Book.**

Tampa, FL: Florida State Fair Authority

Cahill, Claudia. (Revised July 1998). **4-H Poultry Care and Feed Record Book-Manatee County.** Palmetto, FL: Manatee County 4-H

Kalch, L. W. (August 2002). **4H POR02—4-H Club Poultry Record Book.**

Gainesville, FL: University of Florida/IFAS Extension.

Smith, Diana. (Revised August 3, 2013). **4-H Poultry Care and Feed Record Book-Manatee County.** Palmetto, FL: Manatee County 4-H

Updated A. Nation and J. Sprain – 8/2023

Osceola County 4-H Project Report Score Sheet

Name: _____ Club: _____

Project Area: _____ Age Division: _____ Years in Project: _____

Points Earned	Possible Points	Criteria a	Expectations
Section 1: Project Plans and Goals (7 points possible)			
	7	This is what I want to accomplish this year: - Ability to set obtainable and relevant goals. - Goal should be in project area. 2 points off if not.	
Section 2: Project Overview (35 points possible)			
	9	4-H Presentations- Automatic 3 points off if one presentation is NOT in project area - A minimum of one oral presentation related to your project work. - See Expectations column to receive maximum points.	Jr. 1 demo = 9pts Int. 2 demos = 9pts Sr. 3 demos = 9pts
	4	Exhibit- Automatic 2 points off if one exhibit is NOT in project area - A minimum of one exhibit must be in your project area. - See Expectations column to receive maximum points.	Jr. 1 exhibit = 4pts Int/Sr 2 exhibits = 4pts
	8	Leadership- Automatic 2 points off if one is NOT in project area - A minimum of one leadership activity in your project area. - See Expectations column to receive maximum points.	Jr. 2 (proj.+1) = 8pts Int. 2 (proj.+1) = 8pts Sr. 4 (proj.+3) = 8pts
	8	Citizenship-NOT required in your project area - Citizenship is helping others. - See Expectations to receive maximum points.	Jr. 2 = 8pts Int. 2 = 8pts Sr. 4 = 8pts
	6	Knowledge and Skills, I Gained: - One item under each category should be checked.	
Section 3: Project Attachments (58 points possible)			
	10	Financial Summary Page -All sections that are applicable should be filled out. Those that are not, should have a zero (0) or N/A (not applicable).	
	24	Project Book / Activities– 4 points for each activity completed - Completed required number of activities (six) outlined in the project book as evidence of learning projectskills. - Activity Forms can be submitted for an activity you completed. - Approved county level workshop certificates (with Agent signature) may be substituted as an activity. - Leader signature is acceptable for Market Animal projects.	An Activity Form must be submitted if: -attended a workshop with no certificate -attended a show not put on by 4- H/KVLS -an activity was completed outside of the record book.
	14	Project Story - The story portrays experiences with project work. - Answers required questions. - Meets length requirements (JR-4 paragraphs, INT-5 paragraphs, SR-6 paragraphs) - Shows a beginning, middle and end. - If a market animal project, includes information after fair. -See guidelines within 4-H Project Report	
	10	Project Pictures - Shows member actively engaged in learning experiences with his project (evidence of beginning, middle and end /with captions and dates). Three points are given for completion of each section. - Minimum of 3 photos and maximum of 20. - Printed photo collages are allowed.	-If more than 20 pics, automatic one point off. -If any captions or dates are missing, automatic 3 points off
	100	Total Score	