



ALACHUA 4-H

Probably your 4-H club unless you are acting on behalf of another account like the

Memo # Office Use

When are you turning this in to the 4-H Office?

Club/Account: Dallas Osborne Scholarship, for example

Date Submitted: _____

Cash or Check #	Received From	Purpose (Donation, Registration, Dues, Fundraiser, etc.)	Amount
"Cash" OR ####	"NAME" OR "Various" if collecting from multiple people	This categorizes the income, so a 1-2 word description	\$###.##
List all checks separately			

Total Amount of Deposit: \$###.##

Leader Signature: One club leader should sign AND/OR be CC'd on the email submission

Treasurer Signature: Club treasurer should sign AND/OR be CC'd on the email submission

By signing this you agree that this amount has been recorded in the club financial records. This form can also be submitted via email with a club leader and the club treasurer CC'd as an alternative to physical signatures.