Annual 4-H Club Inventory Form

For non-consumable items over $50

To be submitted to the Extension Office by July 31st

Club Name: _____ Date Submitted: _____

Item/Description	Was item Donated or Purchased	Date purchased or donated	Purchase Price/ Donation Value	Location where item is currently kept	If disposed, list date	Quantity purchased/ donated

I certify that the above inventory list is complete and accurate to the best of my knowledge.

_____ _____
Club Leader Date

Received by:

_____ _____
Extension Agent Date

Club notice: If a club or team becomes inactive, all inventory items are required to be turned in to the 4-H Office. All assets will be placed with the Brevard County 4-H program for up to three years. If the club or team is re-activated within that time period, all assets will be returned. If there is no re-activation within the three-year period, all assets become the property of the Brevard County Extension Office to be distributed at the discretion of the authorized Extension personnel.