

Feed Expenses

List each feed purchase you made this year.

Date	Description	Paid to	Pounds	Total Cost
Page Total (Pounds Fed)				
			Page Total (Feed Costs)	

Feed Expenses Totals		
Total Pounds of Feed (previous page)		
Total Pounds of Feed (this page)		
Total Pounds of Feed		
Total Feed Cost (previous page)		
Total Feed Cost (this page)		
Total Feed Cost		



Permits and Licenses:

This section requires you to list any permits or licenses that you need to have for your market project. You will include the cost of the permit/license, expiration date, inspector name (if it applies), and cost of renewal. If your particular project does not require any permits or licenses, leave this page blank.

Permit/ License	Inspector	Expiration Date	Renewal Cost
Total Regulatory Expenses			



Sponsor Income

You should record here the amount of money you have received to help you fund your project, prior to the end of your project. This could be money from parents/guardians, family, or friends to aid in your project. If no money is collected, enter zero.

Date	Sponsor's Name	Total
Total Sponsor Income (if none, enter zero)		

Earned Income

Other project income should be recorded here, such as earnings used to fund the project. These could be earnings from chores or other personal income that you have earned.

Date	Description	Total
Total Earned Income (if none, enter zero)		



Production Income

In this section, you will write down each of the rabbit products that you sold. This includes by-products and primary products.

Date	Product	Product Sold To	Total
Total Production Income			



Health Records

In this section, include records of any health-related activity (de-worming, vaccines, or use of a veterinarian's services for any other reasons). Be sure to include what medicine was used, how much was used, and what it was used for. Fill in the costs of service as well as any medication purchased under your NON-FEED EXPENSES. Include any copies of health records after this page.

Veterinarian Information	
Name	
Phone number	
Address	
Office hours	
Emergency contact	

Date	Description of Activity	Product Used	Dosage	Withdrawal Time



Grooming Records

In this section, you will write down when each rabbit was groomed; include a description of the specific activity that was done, on which day it was completed, how often it should be done, and any product that was used.

Date	Description	Product Used	Frequency



Doe Breeding Records

When breeding your rabbits, it is ESSENTIAL to keep accurate breeding records. Use this section to help you keep track of the does and bucks that you have mated, as well as their total breeding and production history. Make sure you keep records on each of your breeding does and bucks. These records will guarantee your rabbit's quality, help you choose future breeding stock, and let you know when to cull rabbits.

Doe Breeding Sheet

Doe Breeding Sheet										
Doe ID:			Born:			Sire ID:			Dam ID:	
Date			Number of Kits Born			Weaned Rabbits				Remarks
Bred	Palpated	Nest box	Born	Added	Died	Date	Bucks	Does	Total	



Buck Breeding Records

When breeding your rabbits, it is ESSENTIAL to keep accurate breeding records. Use this section to help you keep track of the does and bucks that you have mated, as well as their total breeding and production history. Make sure you keep records on each of your breeding does and bucks. These records will guarantee your rabbit's quality, help you choose future breeding stock, and let you know when to cull rabbits.

Buck Breeding Sheet							
Buck ID:		Born:		Sire ID:		Dam ID:	
Service History		Number of Kits Born		Weaned Rabbits			
Date Bred	Doe ID	Born	Died	Bucks	Does	Total	Remarks



Project Summary

The records in this book cover my 4-H project, which consists of _____ rabbits.
(number)

Income		
Sponsor Income (page 12)	\$	1
Earned Income (page 12)	\$	2
Production Income (page 13)	\$	3
Total Preliminary Income (1 + 2+3)	\$	4
Expenses		
Total Depreciation of Inventory (page 4)	\$	4
Total Non-Feed Expenses (page 6)	\$	5
Total Feed Expenses (page 9)	\$	6
Total Regulatory Expenses (page 10)	\$	7
Total Additional Expenses (page 11)	\$	8
Total Expenses (4 + 5 + 6+7+8)	\$	9
Preliminary Profit/Loss (4-10)	\$	10
Change in Rabbit Inventory--page 5		
Value at End (page 5)	\$	10
Value at Beginning (page 5)	\$	11
Net Change in Rabbit Inventory (10-11)	\$	12
Summary		
Preliminary Profit/Loss (#8)	\$	13
Value of Rabbit Assets (#11)	\$	14
Value of Project Assets (page 4)	\$	15
Final Profit/Loss (13+14 + 15)	\$	16



Terms and Explanations

If you work on your project for more than one year, then you will keep a record book for each year, even if you are keeping the same rabbits.

Notes for Project Inventory and Project Rabbit Inventory

1. Project Year – Is based on the 4-H Project year (Sept. 1–August 31). It is the current year during which you are working on your project.
2. Date Acquired – List the date you obtained each item, as accurately as possible.
3. Purchase Cost or Value – How much did the item cost when obtained?
4. Value at Beginning of Project – Same as purchase cost for items purchased during the current project year. On items purchased in previous years, this should be the value from last year’s ending inventory or a depreciated value of 10% of the initial purchase cost per project year.
5. Depreciation of 10% – This will be a 10% depreciation, or loss of value of your assets, and it is an expense.
6. Value at the end of the project – This is the value of the item at the beginning of the project minus the total depreciation.
7. Beginning Value – Value of existing rabbits at beginning of project OR purchase cost of new animals OR value of animal(s) born.
8. Value at End of Project – Your rabbit’s value should increase throughout the course of the project; this is an estimated value. Think of the cost of feed and special attributes of your rabbit (litter boxed trained, good temperament, etc.) that might increase a rabbit’s value.

Sample for a 2011 project

Item Description	Date Acquired	Purchase Cost	Value at Beginning of Project	Depreciation	Value at End of Project
Rope	09/12/2008	\$5.00	\$3.50	\$0.50	\$3.00
Comb	10/12/2008	\$5.00	\$3.50	\$0.50	\$3.00
Brush	11/02/2010	\$5.00	\$4.50	\$0.50	\$4.00
Bucket	09/01/2011	\$5.00	\$5.00	\$0.50	\$4.50
Total Depreciation (Depreciation is an Expense)				\$2.00	
Value at End/ Total Assets					\$14.00

