

Duval 4-H Clover Award Guidelines

Your guide to earning a Clover Award this 4-H year!



General Guidelines

Clover Awards applications should:

1. be clear, neat, and legible.
2. include the youth's name, 4-H age, club(s), and the award level being applied for.
3. include all completion dates.
4. include the name or a brief description of each entry.
 - a. No entry for a desired award should be left blank – be sure to include a name, title, or brief description of each and every item listed.
 - b. Examples include: 4-H Kick-Off, Dog Project, Clothing Drive, etc.
5. have a 4-H Club Leader/Agent signature by each entry.
 - a. Note that parents cannot sign to approve their own children's activities, even if they are a club leader. Another club leader should sign in these cases.
6. not include any duplications.
 - a. Each item should only be included once.
 - b. Examples include: If an item is listed as an activity, it cannot also be a competition. If an item is listed as a service project, it cannot also be an activity. No item can be in two places on the same application.
7. be signed by both the youth and a parent/guardian, with dates by those signatures.

Project Report

Youth can complete this requirement by briefly discussing their plan for one of their projects with their club leader or a 4-H staff member. This plan should include the youth's goals and a short description of how they will work toward achieving those goals.

Required for any Clover Award level.

Attend 2/3 Club Meetings

Youth must attend at least 2/3 meetings that their primary club hosts over the year, or otherwise the established number of meetings decided by a club.

Required for any Clover Award level.

Project Presentation

Youth must share project experiences by giving a presentation to their club or county.

Required for any Clover Award level.

Teach Club Activity

Youth may teach any interactive activity or workshop at the club-level to meet this requirement.

Examples include:

- Crafts
- Games
- Icebreakers
- Lessons from project curriculum
- How to participate in a contest

Teach Club Activity Requirements by Age Division and Award Level

Age Division	BRONZE	SILVER	GOLD	EMERALD
Juniors	0	0	1	N/A
Intermediates	0	0	1	2
Seniors	0	0	1	2

Participate in Service Project

Any service project the youth participated (actively engaged) in through 4-H that benefits the community qualifies. Note that service to a 4-H club does not qualify, but service to the Duval 4-H Foundation does qualify (e.g. serving at the fair concession stand, helping set up an event). There is no limit to the number of service projects a 4-H member may participate in throughout the year. The number of service projects youth must participate in for each award level varies by age division. Check the chart below at the beginning of the year to make sure you have enough service projects planned to achieve your desired award level! Note that participating in a service project and leading a service project count as two separate requirements for certain award levels for Intermediates and Seniors.

Examples include:

- Charity fundraisers
- Clothing or food drives
- Making cards/gifts for seniors or veterans
- Volunteer at a soup kitchen
- Volunteer at an animal shelter
- Volunteer at fair concessions
- Volunteer beach, garden, park, or river clean-ups
- Volunteer with equine therapy

Service Project Requirements by Age Division and Award Level

Age Division	BRONZE	SILVER	GOLD	EMERALD
Juniors	1	2	3	N/A
Intermediates	1	2	3	4*
Seniors	1	2	3**	4***

*At the Emerald level, Intermediates must participate in three service projects and also lead one service project for a total of four service projects.

**At the Gold level, Seniors must assist (participate) in two service projects and also lead one service project for a total of three service projects.

***At the Emerald level, Seniors must assist (participate) in two service projects and also lead two service projects for a total of four service projects.

Participation in Activities

To qualify as participation in activities, youth must have been actively engaged in the activity for its duration. Activities are 4-H educational experiences. Note that contests where youth observed without competing can be used as activities. There is no limit to the number of activities a 4-H member may participate in. The number of activities youth must participate in for each award level varies by age division, and each activity can only be counted once (e.g. something used as an activity cannot also be used as a district or higher level event). Check the chart below at the beginning of the year to make sure you have enough activities planned to achieve your desired award level!

Examples include:

- Awards Workshop
- Club Fieldtrips
- County Events Workshop
- Executive Board weekends
- Fair 4-H encounters
- Fair Ethics Training
- Fair Prep Day
- Forest Ecology Clinic
- Fundraisers
- Judging contest workshops
- Officer Training
- Other workshops and clinics
- 4-H Day at the Capitol
- 4-H iLEAD: Intermediate Leadership Conference
- 4-H Kick-off
- 4-H Legislature
- 4-H University

Participation in Activities Requirements by Age Division and Award Level

Age Division	BRONZE	SILVER	GOLD	EMERALD
Juniors	0	0	3	N/A
Intermediates	2	3	5	6
Seniors	2	3	5	7

Participation in Competitions/Exhibitions

These are contests, competitions, and exhibitions through 4-H and/or a county/state fair that youth participated (actively engaged) in/submitted to. There is no limit to the number of competitions/exhibitions a 4-H member may participate in throughout the year. The number of competitions/exhibitions youth must participate in for each award level varies by age division. Check the chart below at the beginning of the year to make sure you have enough competitions/exhibitions planned to achieve your desired award level!

Examples include:

- Archery competitions
- Arts and crafts contests
- Baking/cooking contest
- Demonstration/illustrated talk contests
- Dog shows
- Food challenges
- Graphic design contests
- Hippology contests
- Honey contests
- Horse shows
- Judging contests
- Livestock shows
- Photography contests
- Poetry contests
- Poster contests
- Poultry shows
- Public speaking contests
- Rabbit shows
- Share-the-Fun/talent/competitions
- Tailgating contests

Participation in Competitions/Exhibitions Requirements by Age Division and Award Level

Age Division	BRONZE	SILVER	GOLD	EMERALD
Juniors	0	2	4	N/A
Intermediates	0	2	5	6
Seniors	1	3	6	7

Completed Record Books

A project record book can be completed for any 4-H project, even if an established curriculum is not currently available. There is no limit to the number of projects a 4-H member may participate in throughout the year. The number of record books youth must submit for each award level varies by age division.

Check the chart below at the beginning of the year to make sure you have enough projects planned to achieve your desired award level!

The Duval 4-H Project Report Guidelines provide information on how to successfully complete a record book.

Examples of projects a project record book can be completed for include:

- Archery
- Arts and crafts
- Aviation/aerospace
- Community service
- Cooking
- Dogs
- Forest ecology
- Horses
- Insects
- Photography
- Poultry
- Rabbits
- Robotics
- Secretary
- STEM/STEAM
- Treasurer
- Veterinary science
- Wildlife science

Record Book Requirements by Age Division and Award Level

Age Division	BRONZE	SILVER	GOLD	EMERALD
Juniors	1	1	2	N/A
Intermediates	1	1	2	2
Seniors*	1	1	2	4

*Seniors may choose to submit an Awards/Scholarship Application to the state and count it as one record book at the Gold level or two record books at the Emerald level.

Juniors Only

Attended Activities

These are events and activities that youth attended (were present for the duration of the event or activity), but did not necessarily participate in. Activities that the youth did participate in can be included as long as they are not duplicated elsewhere in the application.

Examples include:

- Clinics
- County Share Day
- Day at the Capitol
- Fairs
- Fundraisers
- Q&A Sessions
- Study sessions
- Workshops
- 4-H Day at the Swamp

Juniors must attend two activities for Bronze and three activities for Silver and Gold.

"My 4-H Experience" Poster

This poster should be 11" x 17" in size and include pictures, drawings, and/or other memorabilia from the youth's 4-H year. The should make sure to include captions or other short descriptions of significant parts of their experience over the 4-H year. The poster should be legible, clear, and noticeably describe at least three different aspects of the youth's 4-H experience.

Examples of what to put on your poster include:

- Activities
- Club meetings
- Contests/competitions
- Events
- Fundraisers
- Project work
- Service projects
- Skills learned

Juniors must complete the "My 4-H Experience" poster for Gold only.

Intermediates and Seniors Only

Wildcard/Extra Credit

To replace one of the requirements for a Clover Award level or to earn extra credit on their application, youth can interview one 4-H alum (cannot be a relative) about their experiences in 4-H and write a report on the interview. The interview must include at least five different questions to the 4-H alum and the answers they gave.

Examples of interview questions include:

- What contests did you participate in?
- What were your 4-H projects?
- What officer positions did you hold?
- What years were you in 4-H?

The wildcard/extra credit is optional. Intermediates and Seniors may choose to use this wildcard option to replace one requirement per person, per year.

Serve on Committee or Hold Office

To serve on a committee, youth must be selected to join a committee at the club, county, district, or state level. Any committee will meet this requirement.

Examples include:

- Community service committee
- Florida 4-H Executive-Board committees
- Event-planning committee
- Marketing committee
- Fundraising committee

To hold an office, youth must be voted or appointed to an officer position at the club, county, district, or state level. Any officer position qualifies.

Examples include:

- President
- Reporter
- Secretary
- Recreation Leader
- Treasurer
- Pledge Leader

Required for Intermediates and Seniors for any Clover Award level.

Lead Service Project

To count leading a service project, youth must first seek approval to perform the project from their club leader. Once they have approval, the youth must be the primary organizer or co-organizer of the project.

Note that leading a service project cannot also count as participating in a service project. The youth must choose one category or the other.

Intermediates must lead one service project for Emerald. Seniors must lead one service project for Gold and two service projects for Emerald.

Talks Given to Community Groups

To meet this requirement, youth must give a brief talk promoting or informing about 4-H and/or their 4-H project area to a local community group. A community group is any group of 10 or more people which represent the community as an organized unit.

Examples of community groups include:

- Boy/Girl Scout troupes
- Civil Air Patrol squadrons
- Fair 4-H encounter station
- Homeschool groups/co-ops
- Kick-off tabling
- School classes
- Sports teams
- Sunday school classes
- Tabling at various community events

Intermediates and Seniors must give one talk to a community group for Gold and two talks (to two different community groups) for Emerald.

Essay

To earn Gold or Emerald, Intermediates must write an essay on “Can One 4-H’er Really Make a Difference?” and Seniors must write an essay on “Why Is Creating a Sense of Belonging Important in 4-H?”. These essays should address the assigned question and be 5 paragraphs in length with a maximum of 500 words. The essays must include an introduction, body, and conclusion and should be turned into the youth’s club leader and attached to their award application.

Intermediates and Seniors must submit the appropriate essay to earn a Gold or Emerald level Clover Award.

County Class or Workshop Taught

To meet this requirement, youth must teach a class or workshop at the county level. For it to qualify as a class or workshop, youth must actively teach the audience how to do something and there should be an interactive component. County Events presentations do not count because the audience is not engaged in a hands-on way. Contact the Duval 4-H office staff for information on county-level teaching opportunities, such as designated County Share Days.

Examples on what to teach for a class or workshop include:

- Canva tips and tricks
- Creating origami designs
- Horse breeds
- How to cook a meal
- How to give a speech
- Parts of an airplane
- Taking high quality photos
- Types of trees

Intermediates must teach one county class or workshop for Emerald. Seniors must teach one county class or workshop for Gold and two different county classes or workshops for Emerald.

Attend District or Higher Event

In order to meet this requirement, youth may attend any 4-H event at a district or higher level for its duration. Youth do not necessarily need to participate in the event.

Examples include:

- District Events
- District and state level contests/ competitions (in-person only)
- Executive Board weekends
- Florida State Fair
- 4-H Day at the Capitol
- 4-H iLEAD: Intermediate Leadership Conference
- 4-H Legislature
- 4-H University

Intermediates must attend one district level or higher event for Gold and two for Emerald. Seniors must attend two district level or higher events for Gold and three for Emerald.

Seniors Only

Awards/Scholarship Application

Submitting an awards/scholarship application can replace one record book at the Gold level and can replace two record books at the Emerald level. Youth can find more information and submit their awards/scholarship application on the Florida 4-H website. Youth should be sure to print a copy and submit it with the Clover Awards application, as well.

Submitting the awards/scholarship application is optional. Seniors may choose to use this option to replace one record book at the Gold level or two record books at the Emerald level.

Serve as Mentor

To earn Emerald, Seniors must serve as a mentor to a less experienced 4-H member. To obtain approval to serve as a mentor, youth should contact the Duval 4-H office staff (duval4h@ifas.ufl.edu), inform the staff member of who they would like to mentor, and ask for approval to begin. Once they have approval, the youth may begin mentoring.

Seniors must serve as a mentor to earn an Emerald level Clover Award.