



Highlands County Youth Citrus Tree Project Record Book

Name: _____

Age (as of beginning of project): _____

Beginning Date: _____

Ending Date: _____

Exhibitor Certification

I hereby certify that as exhibitor of this project, I have personally completed the work on this project and have personally kept these records and completed this record book.

Signed: _____ Date: _____

Parent Certification:

This will certify that my son/daughter completed the work on this project and has personally kept these records and completed this record book

Signed: _____ Parent or Guardian

Date signed: _____

All entries in this record book must be hand written. Typing of the Project Story is permitted, and may be inserted in to this record book. Remove the Appendix prior to submitting your record book for judging.

GOALS AND ACHIEVEMENTS FOR THIS PROJECT

At the beginning of this citrus tree project you should set three or four goals. These goals should be challenging, yet attainable. Goals should include all aspects of the project.

At the close of the project, you should compare your results to your goals as a part of your Project Story. (See sample goals in the Appendix.)

What I Plan to Do	Goal	Date Achieved	Comments

KNOWLEDGE YOU HOPE TO GAIN:

List 3 – 5 things you expect to learn by completing this project.

1. _____

2. _____

3. _____

4. _____

5. _____

RECORD OF COSTS OF ALL ITEMS USED IN THIS PROJECT

This is a list of all items you used for the citrus tree project. List the materials, supplies, and equipment you purchased/received during the project and their cost or value.

This should begin with the trees, pot, and soil that you purchased at the beginning of the project. Include fertilizer, pesticides, potting soil, pruning shears, etc.

Description of Equipment and Supplies	Cost or Value of Items
	\$
Total Cost	\$

Insert additional pages, if necessary.

INCOME EARNED ON PROJECT

SALE OF CITRUS TREE(S) and OTHER ITEMS

List all items you sold. Include the tree you exhibited and sold in the auction at the fair, the sale of other trees which you have raised, and any other items related to this project such as extra fertilizer, tools, equipment, etc.

Date	Item Sold	Buyer	Amount
		Total Income from Sale	

INCOME FROM PREMIUMS FROM THE SHOW, DISPLAY BOARD, AND OTHER PRIZES

This chart will show prize money you earned that you are aware of, as premiums from the tree judging, display board judging, and from the various championship categories.

Date	Name of Show Event	Name of Entry and Class	Ribbon won	Premium Money
				\$
			TOTAL PREMIUM MONEY	\$

PROJECT INCOME SUMMARY

Total Income from Sale of citrus tree(s) and other items (pg 7)	\$	_____
+ Total Premiums and Prize Money (pg. 7)	\$	_____
= Total Income from Project	\$	_____
- Total Cost of all items used (pg. 3)	\$	_____
= Profit earned	\$	_____

MY THOUGHTS ON THE VALUE OF MY PROJECT

By completing this project, you gained many things in addition to money.

What did you learn:

a). about growing a citrus tree? – _____

b). about yourself? – _____

c). about record keeping? – _____

d). about responsibility? – _____

What would you do differently next time? _____

PROJECT STORY

Write a story to describe your experience in completing this project...

This story should show details that make it a description of your personal experience so add as much as you can to make it interesting. Remember that the project includes many different parts: care of the tree, exhibiting the tree, building an informational display board, and record keeping. It offered you many ways to learn new things.

Use good sentences in writing your story. Before you begin writing, on a separate piece of paper list your thoughts about topics such as the following:

- 1). the skills you learned or used.
- 2). your goals and how you achieved or failed to achieve your goals.
- 3). something you learned about citrus other than growing a citrus tree.
- 4). safety practices you used.
- 5). how you could improve your project next year.

Was your project valuable to you in money earned and knowledge gained? Explain why. Correct English, spelling, and neatness will add to your score on this section of the record book. The Project Story may be typed and inserted in to this record book.

(Use as much space as you need.)

PROJECT STORY (cont'd.)

PROJECT PICTURES

Include at least three pictures showing the beginning, middle, and end of your citrus tree project. Pictures should show you working on your project and demonstrating skills (pruning, fertilizing, watering, etc.) you have learned. **For each picture, include a caption which describes what you are doing and how it fit in the overall project.**
(Add pages if necessary.)

PROJECT PICTURES cont'd.

Appendix page 1

(Remove these Appendix Pages before submitting Record Book)

Samples of pages in your record book

GOALS AND ACHIEVEMENTS FOR THIS PROJECT

At the beginning of this citrus tree project you should set three or four goals. These goals should be challenging, yet attainable. Goals should include all aspects of the project.

At the close of the project, indicate the date you achieved the goal and make a comment to describe the result of the goal.

You should compare your results to your goals as a part of your Project Story.

What I Plan to Do	Goal	Date Achieved	Comments
<i>I will raise two citrus trees.</i>	<i>To sell one of my trees at the Highlands Co. Fair</i>	<i>01/29/10</i>	<i>Received enough money to have a profit</i>
<i>I will learn how to properly grow potted citrus trees.</i>	<i>I will receive a blue ribbon for my exhibited tree.</i>	<i>01/23/10</i>	<i>Red Ribbon</i>
<i>I will learn what it costs to grow my citrus trees.</i>	<i>I will keep excellent records</i>	<i>01/29/10</i>	<i>I kept a record of all costs.</i>
<i>I will prepare an educational display board to exhibit in the fair</i>	<i>The display will be neat and informative.</i>	<i>01/19/10</i>	<i>I entered my Display Board and received a Blue Ribbon</i>

RECORD OF COSTS OF ALL ITEMS USED IN THIS PROJECT

This is a list of all items you used for the citrus tree project. List the materials, supplies, and equipment you purchased/received during the project and their cost or value.

This should begin with the trees, pot, and soil that you purchased at the beginning of the project. Include fertilizer, pesticides, potting soil, pruning shears, etc.

Description of Equipment and supplies	Cost or Value of items
<i>Tree, Soil, Pot</i>	<i>\$ 5.00</i>
<i>Pruning Shears</i>	<i>\$ 8.00</i>
<i>Achme Systemic – (14 ounces)</i>	<i>\$ 14.50</i>
<i>Bello Slow Release Fertilizer – (2 #'s)</i>	<i>\$ 3.00</i>
<i>Informational Talk</i>	<i>\$ 7.00</i>

Appendix page 2

CARE, MAINTENANCE, AND ACTIVITIES RECORD

List all activities you completed as a part of your project, (i.e. planted tree in larger pot, pruned tree, watered tree, built your informational display board, etc.)

This record should be kept daily to show the amount of work you did. If you did no work for a day or several days, skip those dates.

Date : MM/DD/YY	Activity	Purpose (include normal care, preventing a problem, correcting a problem, etc.)
04/230/09	Transplanted tree	Allow for proper growth, care, and maintenance.
05/ 04/ 09	Watered tree	
05/07/09	Applied Osmocote fertilizer	Promote tree growth through proper nutrition
05/07/ 09	Watered Tree	Promote full growth
05/12/09	Watered Tree	Promote full growth
Etc.		

LEARNING EXPERIENCES

List every exhibit, talk, demonstration, clinic, and other learning activity you did while completing this project. Include events where you were the learner, and events where you taught or explained things to others.

Date	Activity	Where
04/29/09	Pick Up Tree, soil, pot and learned how to care for tree	Agri-Civic Center
05/20/09	Field Trip to Citrus Astro Irrigation Company	Avon Park
11/21/09	Science Fair Project on Citrus Tree Growth	Avon Park Middle School
1/4/10	Demonstration on how citrus juice is processed.	Avon Park 4-H Club Meeting
Etc.		

Appendix page 3
INCOME EARNED ON PROJECT

SALE OF CITRUS TREE(S) and OTHER ITEMS

List all items you sold. Include the tree you exhibited and sold in the auction at the fair, the sale of other trees which you have raised, and any other items related to this project such as extra fertilizer, tools, equipment, etc.

Date	Item Sold	Buyer	Amount
01/22/10	Extra Tree	Mr. Jim Smith	\$30.00
01/29/10	Show Tree	Evergreen Citrus Systems	\$75.00
01/30/10	<i>Leftover Fertilizer</i>	<i>Mr. & Mrs. Jones</i>	<i>\$5.00</i>
		Total Income from Sale	\$110.00

INCOME FROM PREMIUMS FROM THE SHOW, DISPLAY BOARD, AND OTHER PRIZES

This chart will show prize money that you are aware of, you earned as premiums from the tree judging, display board judging, and from the various championship categories.

Date	Name of Fair Event	Name of Entry and Class	Ribbon Won	Premium Money
01/19/10	<i>Informational Talk</i>	<i>Division I</i>	<i>Blue Ribbon</i>	\$ 20.00
01/23/10	<i>Highlands Co. Fair</i>	<i>Citrus Tree</i>	<i>Red Ribbon</i>	\$ 15.00
			TOTAL PREMIUM MONEY	\$ 35.00