

## EFNEP Nutrition Education Agreement

Dear Educator:

Thank you for participating in the 2011-2012 Expanded Food and Nutrition Education Program for Hillsborough County schools and after school programs. We are looking forward to working with you and your students. Please find below a few guidelines which will help to ensure a positive learning experience for all involved.

**You agree to:**

1. Secure access indoors to the facility/classroom and/or outside grounds for indoor and outdoor activities.
2. Remain with the group to assist the EFNEP Educator with distribution of materials as well as classroom management. In addition, you will remove any student who becomes a disruptive.
3. Provide a roster of all participating students (attached) with their name, race, sex and age – this is for statistical purposes as well as to prepare certificates for the students upon completion of the program. If you do not want certificates for your students, then you may provide all the information except for their names.
4. One of the highlights of our program is food tastings – if you would like for us to bring food for one or more sessions, please be advised that the fee is .50 per student per session. You will be invoiced at the completion of the classes.
5. In the event that you need to change our confirmed appointment, please notify our office at least one day in advance. We will make every effort to accommodate you. If we are not notified it may result in the forfeiture of one scheduled session.

**The EFNEP Educator agrees to:**

1. Arrive at the scheduled time with all required materials. In the unlikely event that a staff member is going to be late, they will make contact with the instructor or the office.
2. Leave the facility and grounds in the condition as found.
3. Provide certificates for the students in a timely manner if names are submitted.
4. Offer food tasting session (if requested) to include provision of food, paper goods, etc.

School/Program Name	
Contact Numbers	
Contact Signature	Date