



INDIAN RIVER COUNTY 4-H FOUNDATION

Promoting, Supporting and Funding our 4-H Community.

Guide to Request for Funding

Who can request funding

The Indian River County 4-H Foundation is dedicated to promoting, supporting and funding our 4-H Community and believes in teaching our youth life skills. We support any opportunity to further 4-H youth development. Request for Funding should be completed by the 4-H member for individual requests or by the 4-H leader for club group requests. The Board will entertain requests submitted by a parent or guardian however highly prefers financial assistance requests be made by the 4-H member.

What type of events can I request financial assistance for?

The opportunities to learn, grow and become a stronger 4-H member in our community are endless. The Indian River County 4-H Foundation proudly supports 4-H youth participation in county, district, state and national level events. While we do support club level activities that foster a learning environment, we highly encourage 4-H youth to submit financial requests for events or activities that focus on the betterment of life skills, further advancement of their project, public speaking, workshops and more.

When should I submit a request for funding

It is encouraged that a Request for Funding be submitted at least two weeks in advance of the event's registration deadline although the Board will entertain reimbursing out of pocket expenses for recently past events. The Board meets monthly and reviews Request for Funding at each meeting. Upon approval, the Board's Treasurer will prepare a check in the name of the 4-H member. The Secretary will mail the check and provide a courtesy notification of approval to the email address provided. If the financial support for a 4-H Club is approved, a check will be sent to the 4-H office to be deposited in the 4-H club's bank account and the Secretary will provide a courtesy notification of approval to the email address provided. If a Request for Funding is denied, a letter of explanation will be sent by the Board's Secretary to the email address provided.

Total amount requested

When completing this section of the request, please be sure to include all other financial support received for the event or activity (i.e. Club assistance or individual sponsor assistance) so we can be sure to adequately consider this when evaluating the request.

Supporting Documents

Each Request for Funding should include comprehensive information to help the Board fully understand the expenses incurred. For example, please include documentation to support the request (i.e. receipts, registration confirmation(s) and / or brochures for the event or activity the 4-Her is planning to take part in). If a 4-Her is participating in an event that other members of the club are also attending, be sure to collaborate. The 4-Hers should have consistent information amongst individual requests.

How to apply

Visit [IRC 4-H Foundation - UF/IFAS Extension \(ufl.edu\)](http://irc4hfoundation.ufl.edu) and click on Request for Funding under the Resources section to fill out our online request form.

For More Information on Indian River County 4-H Foundation

Indian River County 4-H Foundation • PO Box 650142 • Vero Beach, FL 32965

Web: <http://indian.ifas.ufl.edu/foundation> Email: IRC4HFoundation@gmail.com

Facebook: www.facebook.com/IndianRiverCounty4HFoundation