Marion County Master Gardeners' spring festival
Always the 2nd weekend in March!

2232 NE Jacksonville Road, Ocala, FL 34470
https://sfyl.ifas.ufl.edu/marion/master-gardeners-/
352-671-8400

Saturday, March 13, 2027
8 a.m. to 4 p.m.

Sunday, March 14, 2027
9 a.m. to 4 p.m.

GARDEN ARTS & CRAFTS APPLICATION

Company name: _____

Physical address: _____

Contact name: _____Primary phone: _____

Email address: _____ Secondary phone: _____

Products displayed or sold in this area must be exclusively related to outdoor gardening or horticulture-themed décor and crafts. Clothing items of any kind are not permitted.

Please list items intended to be sold at this year's Festival:

_____

Provide a link to your company's website or social media address to be included in our advertising and reference us (https://sfyl.ifas.ufl.edu/marion/master-gardeners-/) in your advertising for this event.

Your Company website or Social Media Address: _____

The Garden Arts and Crafts designated area is located outside of Gate 2 of the main festival grounds. You will be placed by a Master Gardener at set up. Set up is restricted until after 5pm on Friday and from 6:00 am to 7:30 am Saturday morning
Please refer to Festival Map!

Each 15 x15 space requested will be $75.00

No. of 15 x 15 spaces requested _____ X $75.00 = _____

Checks must be made payable to "University of Florida"
MC or VISA payments can be made in person at the Extension Office or by calling 352-671-8400
2232 NE Jacksonville Rd. Ocala, FL 34470

_____ I have read and agree to the Garden Arts & Crafts Terms and Conditions.

Applicant Signature_____ Date_____

Please send completed application via email to mcmgsf@outlook.com or mail to Extension office

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UF IFAS Extension UNIVERSITY of FLORIDA

FLORIDA MASTER GARDENER VOLUNTEER

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352-671-8400

Saturday, March 13, 2027
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GARDEN ARTS & CRAFTS TERMS & CONDITIONS

Please read carefully.
Marion County Board of County Commissioners, University of Florida, Marion County Extension Service, University of Florida Institute of Food and Agricultural Sciences (UF/IFAS), and/or UF/IFAS Master Gardeners will not be responsible for any loss, damage, nor injury to any person or property of participating Garden Arts & Craft vendors (vendors) of the Marion County Master Gardeners' Spring Festival (Festival).

Applications: Vendors are required to submit a complete and signed application. Vendors must supply their own tables, chairs and tents or canopies. Products displayed or sold in this area must be exclusively related to outdoor gardening or horticulture-themed décor and crafts. Clothing items of any kind are not permitted.

Payment Process: Once a complete and signed application has been approved, you will receive an email from the Vendor Coordinator with your invoice. Checks must be made out to the UNIVERSITY OF FLORIDA. MasterCard and VISA payments can be made by stopping at the Extension Office or by calling the office on 352-671-8400. If we have not received your final payment by Feb. 8, 2027, the Festival Committee reserves the right to sell the space to another vendor. Vendors who do not meet the February deadline may or may not be able to be included in Festival advertising, including Day-of-Event flier. Once the minimum 50% deposit is received, **NO REFUNDS WILL BE MADE**.
This is a rain or shine event.

Space assignments: Spaces will be assigned at time of set up within the Garden Arts & Crafts designated area of the event. (see map). Space parameters will be clearly defined prior to set up; extending beyond space boundaries is prohibited. Space subletting is prohibited without prior approval from committee chair.

Vendor parking: During Festival operating hours, all vendor personal vehicles must be parked in the designated vendor parking area. Vendors must follow all posted traffic management signs. Vendors will be issued parking permits during initial set-up, which must be displayed prominently in or on the vehicle. Parking is on a "first-come, first-served" basis and can be accessed via gate 5 only for the duration of the weekend. Vendors are reminded that there will be many vehicles of varying sizes in the vendor parking area and to park as efficiently as possible to allow for as many vendor vehicles as possible in these prime spots. All overnight recreational vehicles (RVs) MUST be approved and paid for at the time of final payment. RVs will be required to park in the vendor parking lot and should notify Festival staff during initial set up.

Set-up times and gates are restricted to the following:

Date	Time	Gate
Friday, March 12	5 p.m.- dark	2
Saturday, March 13	6-7:30 a.m.	7
Sunday, March 14	7-8:30 a.m.	7

Vendors WILL NOT be allowed on Festival grounds for set up outside these times.
NO vehicles at main gate at any time during Festival hours.

Event requirements: 1) Vendors are required to keep their space neat, clean and aesthetically pleasing for the duration of the Festival. 2) There are NO electrical hookups in the Garden Arts & Crafts designated area 3) Alcoholic beverages are

prohibited on county-owned property and therefore not allowed on Festival grounds. 4) All tents must be secured to protect your product and the inventory of other vendors. NOTE: Wind is a factor this time of year; set up accordingly.

Restocking: Replenishment of space(s) will be allowed during Festival and after closing. **UNDER NO CIRCUMSTANCES WILL NON-AUTHORIZED VEHICLES BE ALLOWED ON FESTIVAL GROUNDS DURING OPERATING HOURS.** Only designated vehicles for Festival staff and emergency response vehicles will be allowed on Festival grounds during Festival hours of operation. Vehicles will not be allowed to park at main gate at any time during festival hours of operation.

Clean up: Vendors will be responsible for leaving their space(s) in the same condition as prior to the Festival.

Prohibited on Festival grounds: 1) Generators. 2) Obstructions to walkways. 3) Digging holes. 4) Dogs and pets other than certified service companions. 5) Bicycles and motorized vehicles.

Security: The Festival grounds will be patrolled on Friday and Saturday nights, however you agree to hold us harmless and that you take full responsibility for items set up and left overnight.

Break-down times: Sunday, March 14, from 4:15 to 6 p.m.

DUE TO SAFETY CONCERNS FOR VENDORS AND GUESTS, LAW ENFORCEMENT WILL PROHIBIT VEHICLES FROM ACCESSING FESTIVAL GROUNDS PRIOR TO 4:15 P.M. ON MARCH 13th and 14th .

Non-discrimination policy: It is the policy of Marion County Board of County Commissioners to maintain an environment free of all forms of unlawful discrimination. The Festival affords equal opportunity to all vendors and patrons without regard to race, color, gender, gender identity, sexual orientation, political affiliation, religion, age, marital status, disability or handicap, veteran status or national origin or other criteria protected by law.

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