

Show Rabbit Record Book

These Project Records support the Florida 4H Rabbits, Rabbits, Rabbits Online Project at:
<http://florida4h.org/projects/rabbits/Intro.html>



Name: _____ Age: _____

Club Name: _____

I hereby certify that I have personally been responsible for the care of this/these animal(s), have personally kept records on this project, and have personally completed this record book.

Signature: _____ Date: _____

I/We, the parent(s)/guardian(s) certify that our son/daughter has completed this project and record book out of their own accord and with my/our permission.

Parent/Guardian's Signature: _____ Date: _____

_____ is an active member of the Club and I verify that this record book has been completed by him/her, and it is an accurate representation of the project.

Leader's Signature: _____ Date: _____



Purpose

The purpose of a rabbit animal project is to achieve the following:

1. Acquire an understanding of rabbit production by preparing for, purchasing, caring for, and keeping records on one or more rabbits.
2. Identify the types and grades of animals and employ efficient methods of marketing.
3. Understand the business aspects and economics of purchasing rabbits, feeds, facilities, and equipment for a rabbit project.
4. Develop integrity, sportsmanship, and cooperation.
5. Develop leadership abilities, build character, and assume citizenship responsibilities.

It is very important that every section of this record book be completed accurately and to the best of your ability.

Medical Statement

I hereby certify that any medication, antibiotic, or biological residue, which may have been administered by myself, or any other person, was done so in strict compliance with the manufacturers' label requirements.

Member's Signature: _____

Date: _____

Parent/Guardian's Signature: _____

Date: _____

Rabbits, Rabbits, Rabbits Online was developed by Joy Jordan, 4-H curriculum specialist, Loretta Rodriguez, project assistant, and Jessica Kochert, curriculum assistant, all of the Department of Family, Youth and Community Sciences at University of Florida, with Bill Heltemes, regional specialized agent and small animal program leader for the Florida 4-H Youth Development Program at UF/IFAS, Chris Decubellis, 4-H extension agent, Gilchrist County, and Renée Gore, 4-H extension agent, Baker County.

Cooperative Extension Service, University of Florida, Institute of Food and Agricultural Sciences, Nick T. Place, dean for UF/IFAS Extension, in cooperation with the United States Department of Agriculture, publishes this information to further the purpose of the May 8 and June 30, 1914 Acts of Congress, and is authorized to provide research, educational information, and other services only to individuals and institutions that function without discrimination with respect to race, creed, color, religion, age, disability, sex, sexual orientation, marital status, national origin, political opinions or affiliations, genetic information and veteran status as protected under the Vietnam Era Veterans' Readjustment Assistance Act. Single copies of extension publications (excluding 4-H and youth publications) are available free to Florida residents from county extension offices. Information about alternate formats is available from IFAS Information and Communication Services, University of Florida, PO Box 110810, Gainesville, FL 32611-0810. First published September 2010. Reviewed February 2014.



Rabbit Project Agreement

(To be completed at the beginning of project)

I, the member, am responsible for caring for the animal, which will include feeding, providing medical attention, fresh clean water, a cage/hutch, grooming, and cleaning after. If showing or breeding, I will first get permission from my parent/guardian, and I will follow all rules and requirements.

Member's Signature: _____

Date: _____

I/we, the parent(s)/guardian(s), are responsible for providing financial help if needed, along with assistance and encouragement while the student is raising the animal. I/We accept these responsibilities.

Parent/Guardian's Signature: _____

Date: _____

The 4-H Leader is responsible for visiting the member and the rabbit(s) to give assistance and advice when needed. I accept these responsibilities.

Leader's Signature: _____

Date: _____

General Record Book Guidelines

It is suggested that you make a copy of this book to use as a "work copy." The records can then be transferred into this book for the "final copy."

Helpful Notes:

1. Your record book should start on the purchase date of your rabbit(s).
2. Record books are to be completed for all rabbits being shown.
3. Always double-check your work, especially your math calculations.
4. Have someone check your project story for spelling and grammar before writing it in your final copy.
5. You may duplicate pages as needed.
6. You should write your final draft in pen.
7. The record book should be completed by the member.
8. If you need assistance, contact your Leader and/or parent/guardian.
9. See the back page for a "GLOSSARY of TERMS" used in this project record.



Project Inventory

List all equipment and assets you had at the beginning of the project. After listing existing inventory, you should also list those items you purchased this year that you will keep after the project is finished. Inventory examples include clippers, brushes, feeders, cages, etc. Do not list items such as powdered shampoo, baby oil, etc. See page 21 for a sample with definitions and terms.

Item Description	Date Acquired	Purchase Cost	Value at Beginning of Project	Depreciation	Value at End of Project
Total Depreciation (Depreciation is an expense)					
Value of Project Assets					

Project Rabbit Inventory

List all of the rabbits you own at the beginning of the project and add any rabbits you purchase or add to your project during the project year. Rabbits sold during the year should be recorded under OTHER INCOME. Rabbits sold should have a \$0.00 Value at End of Project for this page. Include copies of your rabbit's pedigrees and registrations after this page.

Rabbit Description	Breed	Sex	Date Acquired	Beginning Value	Vale at End of Project	Status (sold, kept, died, etc.)
Value at Beginning						
Value at End/Value of Rabbit Assets						

My Rabbit Pedigrees (insert here)



Non-Feed Expenses

List everything that you bought throughout the project year, except equipment that you will keep at the end of the project year. Items that will be kept should be listed in Project Inventory. Non-feed expenses include entry fees, veterinary expenses, medications, bedding, marketing costs, and other consumable items such as powdered shampoo, polish, film, developing, etc.

LIST ITEMS YOU WILL KEEP PAST THIS PROJECT ON THE INVENTORY SHEET (clippers, cages, etc.)

Date	Description	Paid to	Total Cost
Total Non-Feed Expenses			

Feed and Feed Expenses

Record the feeds you are using with your animals. Next, list all feed expenses you have for the year (list each feed purchase separately).

				Nutritional Value of Feed		
Name of feed	Type of feed	Cost of feed	Amount fed per R-l-è	Protein %	Fat %	Fiber %

Feed Expenses:

Date	Description	Paid to	Pounds	Total Cost
Page Total (Pounds Fed)				
Page Total (Feed Costs)				



Feed Expenses (continued)

List all feed expenses for the year (list each feed purchase separately).

Feed Expenses Totals				
Date	Description	Paid to	Pounds	Total Cost
Page Total (Pounds Fed)				
Page Total (Feed Costs)				
Feed Expenses Totals				
Total Pounds of Feed (previous page)				
Total Pounds of Feed (this page)				
Total Pounds of Feed				
Total Feed Cost (previous page)				
Total Feed Cost (this page)				
Total Feed Cost				

Sponsor Income

You should record here the amount of money you have received to help you fund your project, prior to the end of your project. This could be money from parents/guardians, family, or friends to aid in your project. If no money is collected, enter zero.

Date	Sponsor's Name	Total
Total Sponsor Income (if none, enter zero)		

Earned Income

Other project income should be recorded here, such as earnings used to fund the project. These could be earnings from chores or other personal income that you have earned. Show premiums will be entered on the next page.

Date	Description	Total
Total Earned Income (if none, enter zero)		



Show Records

You should record here the information about the show(s) that you attended and how your rabbit(s) placed in each show.

Date	Show	Rabbit ID	Judge	Awards/ Placing	Explain any Disqualifications

Show Earnings

Use this section to record entry fees and premiums (monies) earned in each show. If you have no earnings or entry fees from the show(s), then enter zero in that section.

Date	Show	Total Rabbits Entered	Premiums Earned	Cost of Entries	
Total Premium/Costs			1	2	
Total Show Earnings (1-2)					



Health Records

In this section, include records of any health-related activity (deworming, vaccines, or use of a veterinarian's services for any other reasons). Be sure to include what medicine was used, how much was used, and what it was used for. Fill in the costs of service as well as any medication purchased under your NON-FEED EXPENSES. Include copies of health records after this page.

Veterinarian Information	
Name	
Phone number	
Address	
Office hours	
Emergency contact	

Date	Description of Activity	Product Used	Dosage	Withdrawal Time

Grooming Records

In this section, you will write down when each rabbit was groomed; include a description of the specific activity that was done, on which day it was completed, how often it should be done, and any product that was used.

[illegible]

Project Financial Summary

The records in this book cover my 4-H Rabbit project, which consists of _____ rabbits.
(number)

Income		
Sponsor Income (page 10)	\$	1
Earned Income (page 10)	\$	2
Show Earnings (page 11)	\$	3
Total Preliminary Income (1 + 2+3)	\$	4
Expenses		
Total Depreciation of Inventory (page 6)	\$	4
Total Non-Feed Expenses (page 7)	\$	5
Total Feed Expenses (page 9)	\$	6
Total Expenses (4 + 5 + 6)	\$	7
Preliminary Profit/Loss (4 - 7)	\$	8
Change in Rabbit Inventory--page 5		
Value at End (page 5)	\$	9
Value at Beginning (page 5)	\$	10
Net Change in Rabbit Inventory (9-10)	\$	11
Summary		
Preliminary Profit/Loss (#8)	\$	12
Value of Rabbit Assets (#11)	\$	13
Value of Project Assets (page 4)	\$	14
Final Profit/Loss (12+13 + 14)	\$	15

NOTE: Many times annually, 4-H projects may exhibit a loss due to the start-up/variable costs or due to the market value of animals. The primary goal is to be honest about the figures regardless of the financial outcome. Financial outcomes do not reflect the enjoyment and skills you learned from the project experience---these can be priceless and will always profit you in the life!



Pictures of Your Project

Use a minimum of 5 and a maximum of 10 pictures to tell the story of your rabbit project. Under each picture, write a caption to explain what you are doing and why. Your photos should demonstrate at least 3 (three) different skills that you have learned. Make sure to check your spelling and grammar.



Pictures of Your Project (continued)



Project Story Outline

First use this page to make an outline for your project story. In your story include what you have learned about your rabbit, what safety practices you used in your project, what you could do to improve your project, and the different skills that you used throughout your project. An outline form does not require complete sentences.

I. Introduction – Introduce your story and capture your reader's interest.

II. What did I learn?

- A.
- B.
- C.

III. What safety practices did I use?

- A.
- B.
- C.

IV. What improvements could I make?

- A.
- B.
- C.

V. What skills did I learn?

- A.
- B.
- C.

VI. Summary – Leave the reader with the general idea or impression that you want them to have.



Project Story

Use your outline to help you write your story. Use experiences, interesting facts or statistics, and examples to help you develop your story. Through descriptive words, build strong images, and use traditional words (such as or, but, and, also) to connect your ideas. It might help to first write a rough draft, then a neat and organized final draft. Be sure to check your grammar and spelling.

This image shows a single sheet of white paper with horizontal ruling lines. The lines are evenly spaced and run across the width of the page. There are no margins, text, or other markings on the paper.

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Terms and Explanations

If you work on your project for more than one year, then you will keep a record book for each year, even if you are keeping the same rabbits.

1. Project Year – Is based on the 4-H Project year (Sept. 1–August 31). It is the current year during which you are working on your project.
2. Date Acquired – List the date you obtained this item, as accurately as possible.
3. Purchase Cost or Value – How much did the item cost when obtained?
4. Value at Beginning of Project – Same as purchase cost for items purchased during the current project year. On items purchased in previous years this should be the value from last year's ending inventory or a depreciated value of 10% of the initial purchase cost per project year.
5. Depreciation of 10% – This will be a 10% depreciation, or loss of value of your assets and it is an expense.
6. Value at the end of the project – This is the value of the item at the beginning of the project minus the total depreciation.
7. Beginning Value – Value of existing rabbits at beginning of project OR purchase cost of new animals OR value of animal(s) born.
8. Value at End of Project – Your rabbit's value should increase throughout the course of the project, this is an estimated value. Think of the cost of feed and special attributes of your rabbit (litter box trained, good temperament, etc.) that might increase a rabbit's value.

Depreciation Sample For a 2011 project

Item Description	Date Acquired	Purchase Cost	Value at Beginning of Project	Depreciation	Value at End of Project
Rope	09/12/2008	\$5.00	\$3.50	\$0.50	\$3.00
Comb	10/12/2008	\$5.00	\$3.50	\$0.50	\$3.00
Brush	11/02/2010	\$5.00	\$4.50	\$0.50	\$4.00
Bucket	09/01/2011	\$5.00	\$5.00	\$0.50	\$4.50
Total Depreciation (Depreciation is an Expense)				\$2.00	
Value at End/ Total Assets					\$14.00

