

Dear Citrus Tree Project Participant:

This project book is designed for use with the District VIII Citrus Tree project. You should begin keeping records as soon as you obtain your tree.

Information regarding your project book:

- ✿ Your project book **MUST** be completed and submitted by the announced deadline in advance of the tree show and auction event.
- ✿ Project books will be returned at the auction to attendees or to county 4-H agents. Project books not picked up at the auction will be given to your county 4-H Extension Agent unless prior arrangements have been made.
- ✿ If you have any questions regarding your project tree or this book, you should ask your County 4-H Extension Agent.



Citrus Tree Project Book

District VIII 4-H 2025-26

Insert a picture of you with your tree here!

Name: _____

Age group (check one): _____ Junior _____ Intermediate _____ Senior

Number of Years in Citrus Tree Project: _____

County: _____ Club: _____

UF | **IFAS Extension**
UNIVERSITY of FLORIDA



4-H Youth Development

The Foundation for The Gator Nation
An Equal Opportunity Institution

PROJECT PLANS AND GOALS

Goals are your plans for the year. They should be specific, measurable, achievable, realistic, and timely (S.M.A.R.T.) A goal is a statement that reflects something you aim to accomplish within your project. Please fill in the following statements about your project goals for the year.

My goal this year is:

My target finish date is: _____

To reach my goal, I will do these three things:

1.

2.

3.

4-H DEMONSTRATIONS

The minimum teaching activities are listed per age division. This can include a project demonstration, teaching an activity at a club/chapter meeting, etc.

Junior: 1 demo/talk

Intermediate: 2 demos/talks

Senior: 3+

[illegible]

PROJECT ACTIVITIES

You must complete a minimum of two (2) project activities per year. Circle or highlight the activities you complete. Proof of each activity must be provided.

- 1) Create a poster using computer software on a citrus topic. The poster will be put on the 4-H citrus tree project website. Print an 8" X 11" paper copy of the poster for the project book.
- 2) Take a citrus related field trip. Possible field trip ideas are listed below:
 - A. Citrus nursery, grove, packinghouse, etc.
 - B. Citrus Museums: Citrus Hall of Fame, Winter Garden Heritage Museum, Florida Ag Museum
- 3) Create a five-minute video on a citrus topic to be posted on the 4-H citrus tree website.
- 4) Interview a citrus grower or researcher— include interviewee's name, date and location, questions, and answers.
- 5) Select a recipe with citrus and make it. Include a photo in your record book of you making the recipe and your final product.
- 6) Complete a science project related to citrus and write a minimum one (1) page report including data, pictures, etc.
- 7) Give a five (5) minute talk on a citrus topic to your peers at one of the 4-H citrus tree project scheduled events or at your County Events. Place printed copy in your project book.
- 8) Put on a citrus tree project clinic for your 4-H club or county and write a minimum one (1) page report which includes pictures or create a video.
- 9) Create a citrus game board to exhibit at your local county fair or Extension office event. Include a photo of the game board in your project book.
- 10) Draw citrus tree and label the parts. (Juniors only)
- 11) Find a citrus craft and make it. Include a picture of you making the craft and the final product.
- 12) Write at least ½ page on the history of citrus in your county.
- 13) Draw/print a map and label where citrus is grown around the world.
- 14) Write at least ½ page on the health benefits or nutritional value of consuming citrus.
- 15) Research job options or/degrees in the field of citrus.

4-H Project Activity Sheet

Name: _____

Date: _____

4-H Project Activity: _____

Place Photo Here

Describe what you did: _____

What did you learn? _____

What was your favorite part of this activity? _____

4-H Project Activity Sheet

Name: _____

Date: _____

4-H Project Activity: _____

Place Photo Here

Describe what you did: _____

What did you learn? _____

What was your favorite part of this activity? _____

FINANCIALS & CARE/MAINTENANCE

Opening Project Inventory

Include below any items you have left over from the previous year's project. Items may include fertilizers, pesticides, hoses, and other tools.

Item	Amount	Current Value
<i>Example: X-Brand Fruit and Citrus Tree Fertilizer</i> <i>Spikes – 12 pack</i> <i>Original cost: \$13.99</i>	<i>5 spikes left</i>	<i>\$5.83</i>
		Current Value: \$

Project Expenses

List the items you purchased for your project below during the current project year. Items may include fertilizers, pesticides, hoses, and other tools. **Your tree(s) should be the first item listed.**

Date Purchased	Item	Cost(s)
<i>Example: 4/25/16</i>	<i>X-Brand Cactus, Palm and Citrus</i> <i>Potting Mix, 8 quart bag</i>	<i>\$10.27</i>
		Total: \$

Care and Maintenance

Make sure to keep complete records of your activities. The more detail, the better. You do not have to put every irrigation event, for example you can say irrigated from 4/1-10/1 every day, then every other day for the rest of the year 10/1-4/1, etc.

[illegible]

CLOSING PROJECT INVENTORY

Itemize any items you have left over from the current year's project. Items may include fertilizers, pesticides, hoses, and other tools. You will need to depreciate your items each year by 10% of the original purchase price and/or calculate current value by amount left. To calculate the depreciation, multiply the original price by 0.10. Enter that amount in the column marked Depreciation/Use. Subtract that amount from the item's original price each project year.

Item	Original Value	Depreciation/Use	Current Value
<i>Example: Pruning Shears (Purchased 5/14) Used for two project years</i>	<i>\$9.75</i>	<i>\$1.95 (\$9.75/year)</i>	<i>\$7.80</i>
			Current Value: \$

Donations and Awards

Include below any items you have received as a donation, such as supplies and transportation. Also include any awards from the previous project year, including the purchase of your tree.

Item or Award	Amount
<i>Example: 100' Garden Hose – gift from parents for project</i>	<i>\$13.99</i>
	Total: \$

CURRENT PROJECT FINAL SUMMARY

Enter the amounts requested in the table below to calculate your financial report.

Opening Inventory from page 7	\$
Project Expenses from page 7	+ \$
	=
Closing Inventory from page 9	- \$
Total Project Cost =	= \$

MARKETING

It is your responsibility to care for your tree, complete the project book, prepare for the knowledge test, and market your tree. You should find a buyer early in your project and stay in touch with that buyer throughout your project – providing them with photos and notes on your progress. Use your creativity to make business cards, displays, or a website! (Always check with your parents when sending out contact information!) In this section, you will include a sample buyer letter, a sample thank-you letter, and answer the questions below.

List at least three buyers with their complete contact information (name, address, and phone and e-mail if known):

1. _____
2. _____
3. _____

Please list three communication and marketing strategies you utilized this year:
(did you make a marketing flyer, social media post, postcards, write to specific businesses)

1. _____
2. _____
3. _____

PROJECT STORY

This should be a story of how this year's citrus tree project has gone for you. Your story should be typed and attached to your citrus record book.

- ✓ Include thoughts on your project activity such as how did it go, was it fun, did you learn anything?
- ✓ Your ideas on how to grow citrus and how to make the citrus tree project better
- ✓ What you have learned this year
- ✓ Include any pest problems or other problems.

PROJECT PICTURES

Include at least two photographs of you and your project tree, from the beginning to the end of your project, and that reflect various aspects of your project. Photographs should be 3"x5" or 4"x6". Make sure that your photographs are attached neatly and securely. In the space below the picture write a caption. Each caption should include:

PHOTO ONE

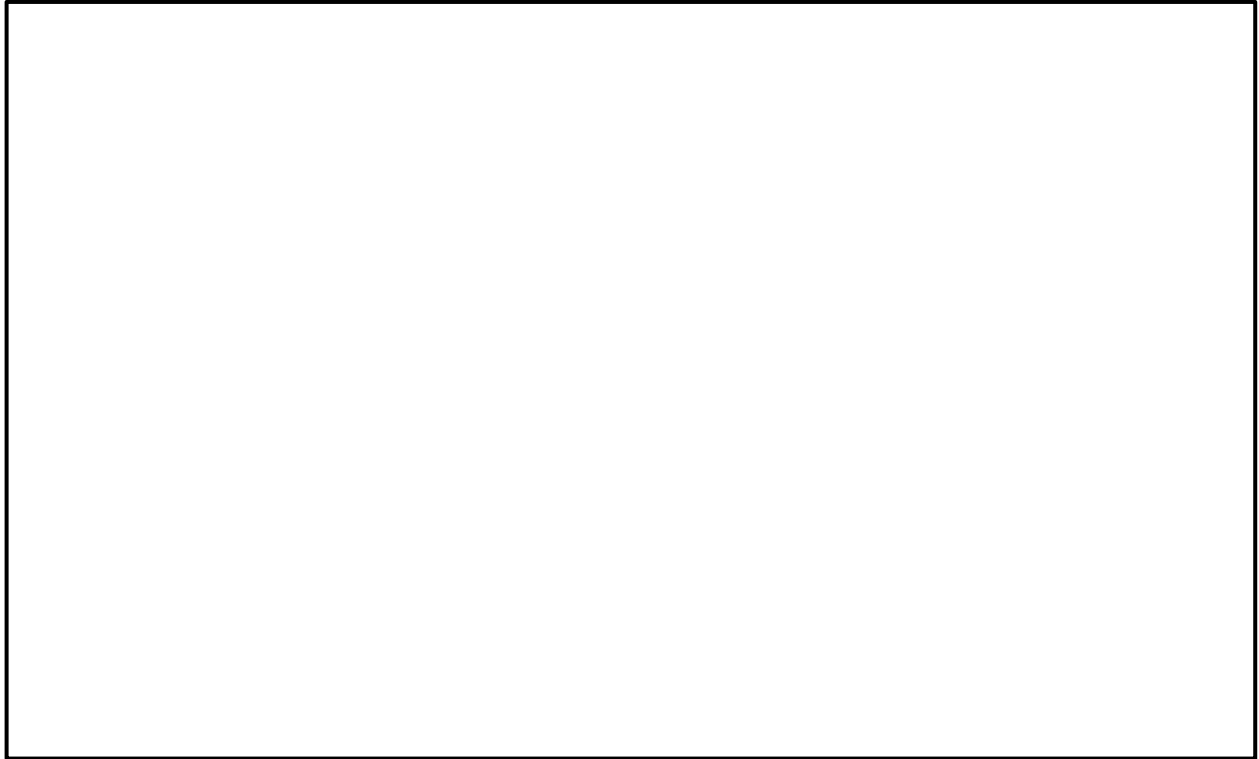


PHOTO CAPTION:

DATE: _____

PHOTO TWO

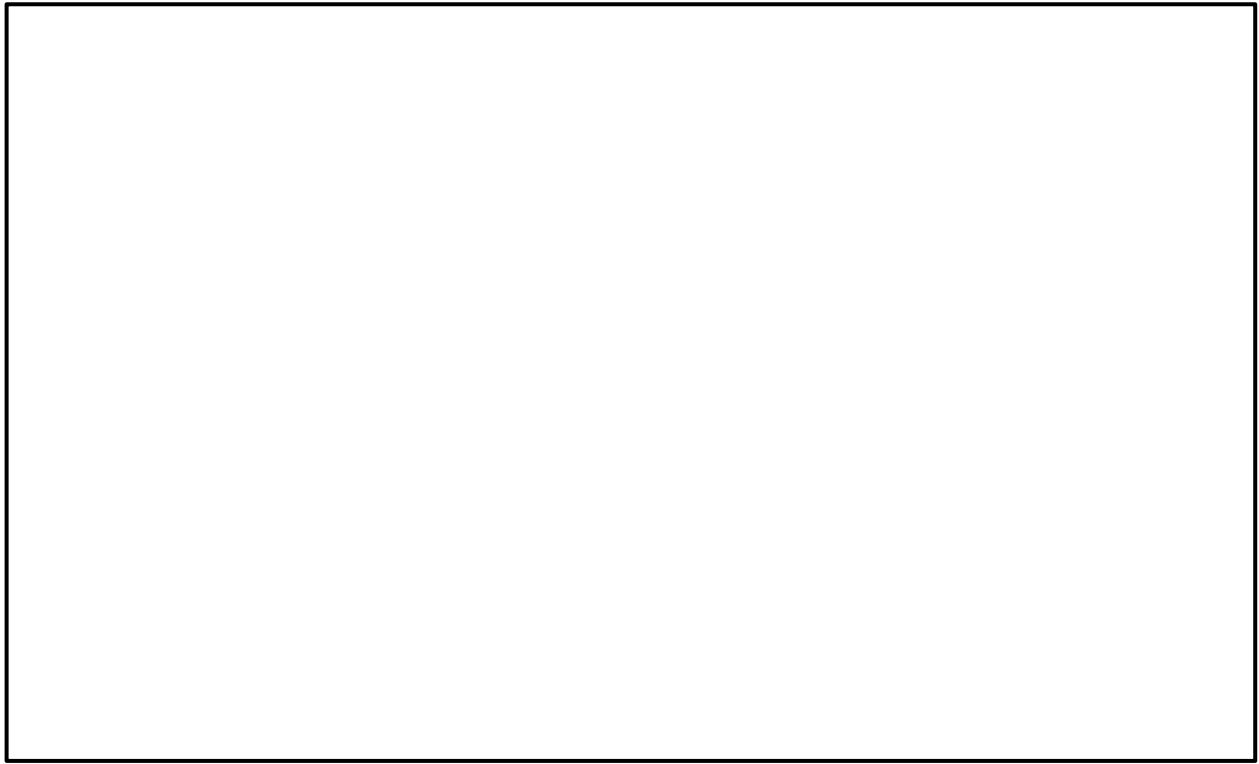


PHOTO CAPTION:

DATE: _____

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